

# Graduate International Applicant Guidelines

In addition to the admissions requirements/materials outlined in the CSU Graduate Catalog, International applicants must also submit the following:

1. Completed International Application (enclosed)
2. TOEFL scores
  - Scores must be sent directly to the Enrollment Services office from the appropriate testing agency. Only official copies from the testing service will be considered.
  - An official undergraduate transcript from an English-speaking institution may be considered in lieu of official TOEFL scores.
3. Official transcripts from all U.S. institutions you have attended and/or an official transcript evaluation must be received directly from the institutions/evaluation agency. (See attached list of translation & evaluation agencies)
4. Completed INTERNATIONAL STUDENT FINANCIAL STATEMENT (enclosed) to certify your ability to attend our institution. (See attached regarding 2008-2009 Tuition and Fees)
5. Copies of current visa documents
6. Completed Student Eligibility Form (if transferring from another institution)

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INTERNATIONAL STUDENTS ARE NOT ELIGIBLE FOR FINANCIAL AID; HOWEVER, YOU MAY APPLY FOR A GRADUATE ASSISTANTSHIP.

ON-CAMPUS HOUSING IS NOT AVAILABLE FOR INTERNATIONAL GRADUATE STUDENTS.

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## International Student Application Deadlines

To ensure all Immigration and Naturalization Service requirements are met, and to provide sufficient time for non-US transcripts to be evaluated, the following deadlines have been set for **the Enrollment Services Office to receive completed International Applications** (including official transcripts and translations).

<u>Term</u>	<u>Deadline</u>
Fall 2008	July 11, 2008
Spring 2009	November 28, 2008
Maymester 2009	March 20, 2009
Summer Sessions 2009	April 10, 2009

*Students who miss a deadline will be considered for the next term.*

## 2008-2009 Tuition and Fees

	<u>MEd</u>	<u>MBA</u>	<u>MSCJ</u>
TUITION			
Per Semester Hour	\$ 340	\$ 368	\$ 307
Per Year (18 Hours*)	\$ 9339	\$ 9339	\$ 9339

Eighteen hours based on taking six (6) hours in each major semester, Fall and Spring, and three (3) hours in each summer session, Summer I and Summer II. Students must take at least six graduate hours in each major semester to maintain full-time student status.

**Note:** Tuition for 10-18 semester hours in a major semester is \$8,390 for all graduate programs.

### Off-Campus Fees\*

Housing	\$ 8,370	\$ 8,370	\$ 8,370
Books/Supplies	\$ 1,250	\$ 1,250	\$ 1,250
Transportation/Personal/Misc.	<u>\$ 4,221</u>	<u>\$ 4,221</u>	<u>\$ 4,221</u>
<b>TOTAL</b>	<b>\$13,841</b>	<b>\$13,841</b>	<b>\$13,841</b>

⇒ **International students are required to show the above amounts in a bank statement along with \$876 for insurance.\***

**\*All international students are required to have health insurance.** The total cost of this policy is \$876. Part of this amount (\$365) must be paid at the beginning of the first semester and the remaining amount at the beginning of the second semester. Coverage is provided on a 12-month basis even in the event the student is unable to continue attendance at Charleston Southern University. The cost of insurance is subject to change each academic year.

CSU seeks to ensure that our students receive the best medical attention if any unforeseen circumstance may arise. In the past, we have allowed students to purchase their own insurance policies from their home countries. Since this option has not proven to be cost effective in many cases, the university now purchases the insurance for students in advance of their arrival. ***The cost then will be included on your account and reflected on your bill.***

In the event a student is being sponsored by an individual or company in the U.S., an Affidavit of Support and supporting financial documents must be submitted by the sponsor on behalf of the student. After issuance of Form I-20 A-B, an advance cash deposit is required to be on file within the Business Office in the amount of the remaining total cost of the term, including required insurance premium, prior to the registration day of the respective term. Otherwise, Charleston Southern University reserves the right to deny the student attendance for that term.

### **TOTAL BANK STATEMENT (minimum)**

	<u>MEd</u>	<u>MBA</u>	<u>MSCJ</u>
	\$24,056	\$24,056	\$24,056

\*Required for International Student Financial Statement Only

**NOTE:** *Please be aware that while a financial statement is required for the entire year, fees for tuition are paid on a semester basis.*

# International Student Application

**PLEASE PRINT LEGIBLY:**

What is your country of birth? \_\_\_\_\_

Have you studied English? \_\_\_\_\_ If yes, how many years? \_\_\_\_\_  
(Yes or No)

Do you have any mental or physical conditions that require medical treatment or special attention? \_\_\_\_\_ (Yes or No)

If yes, briefly describe:

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Who will pay for your tuition, academic fees, and other expenses?

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(Indicate Relationship to Student)

Do you have a scholarship provided by any private source, institution or agency?  
\_\_\_\_\_ (Yes or No)

If yes, name sponsoring agency:

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Do you have an American family sponsoring you if you attend Charleston Southern University? \_\_\_\_\_ (Yes or No)

If yes, give name(s), address(es), and telephone number(s)

Affidavit of Support must be provided:

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*Payment of costs for each semester must be paid in full no later than Registration Day of each academic term. Please refer to the 2008-2009 CSU Graduate Catalog or online at [www.charlestonsouthern.edu](http://www.charlestonsouthern.edu).*

**CHARLESTON SOUTHERN UNIVERSITY**  
**INTERNATIONAL STUDENT FINANCIAL STATEMENT**

*To be completed by authorized bank/financial institution official only.*

**Complete one form for each person/agency assuming financial responsibility for this student. It is imperative that all blanks are completed on each form.**

**Student's Name:** \_\_\_\_\_

**Name and address of bank or financial institution:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Account Owner(s):** \_\_\_\_\_

**Account Number(s):** \_\_\_\_\_

*This is to certify that at the close of business on \_\_\_\_\_,*  
*(MM/DD/YYYY)*

*the above named account holder(s) had a total cash balance in U.S. currency of*

\_\_\_\_\_  
*held in this financial institution. The average balance(s) held here over the last six*  
*months equal \_\_\_\_\_ (U.S. Dollars).*

**Official Bank Seal (Required):**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Note:** For more than one bank/financial institution, this form must be reproduced to separately accommodate information from each.

## **Translation and Evaluation Agencies**

CSU approves **only** Course-By-Course with GPA transcript evaluations from agencies.

Our students use:

### **World Education Services, Inc.**

P.O. Box 5087

Bowling Green Station

New York, NY 10274-5087

Phone: (212) 966-6311

Fax: (212) 739-6100

E-mail: [info@wes.org](mailto:info@wes.org)

<http://www.wes.org>

*Course-by-course evaluation approximately \$150.*