

**Charleston Southern University
Curriculum Committee Annual Report
2013-14**

Membership of the Committee:

Dr. Jackie Fish	Vice President for Academic Affairs
Dr. Andy Blauch	Mathematics (fall appointment)
Dr. Jennifer Beatson	Foreign Languages
Dr. Don Clerico	Education
Prof. Cynthia Dyson	School of Nursing
Prof. Alan Fix	Criminal Justice (fall appointment)
Dr. Arnold Hite	Business
Dr. John Kuykendall	History
Prof. Jim Roberts	COINS
Prof. Linda Rousseau	Library
Dr. Christina Sinisi	Behavioral Sciences
Ms. Amanda Sisson	Registrar
Prof. Mark Sterbank	Music
Prof. Ed Speyers	Art & Graphic Design
Prof. Gary Vance	College of Adult and Professional Studies
Ms. Annie Watson	Academic Advising
Dr. Scott Yarbrough, Chair	English

The curriculum committee met for seven scheduled monthly meetings in AY 2012-13. .

The current process for curricular action proceeds as follows:

1. A given department member or department desires to make a change (such as implement a new course, delete an old one).
2. The department grants approval and the chair signs the approval form appropriate to the action.
3. The dean then approves the action.
4. The Registrar then examines the curricular action for possible impacts and signs the request.
5. If the request is a Level One action, 2 copies are presented to the Registrar more than 1 week before the next meeting.
6. If the request is a Level Two action, 2 print copies are presented to the Registrar more than 1 week before the next meeting; additionally, a scanned or digital copy is e-mailed to the chair and distributed to entire committee.
7. The chair and Registrar meet before the committee meeting to review all submitted requests and insure that each is appropriately designated Level 1 or 2 and that all forms are approved properly; the chair then prepares Level 1 report for committee.
8. Upon meeting, the committee reviews the level 1 report and all level 2 actions submitted for the meeting.
9. When the addition of a new course or new program (or revisions to previously existing ones) will have an impact on either Administrative Services (for example, a course will always be taught in a computer lab, or extensive amounts of computer resources will be required) or the Library (for example, a course might require the acquisition of an extensive series of texts and films, or a database), the Chair or Dean is required to notify the head of Administrative Services and the Director of the Library as part of the curricular process. This notification and the response to the department from Administrative Services &/or the Director of the Library should be submitted with the curriculum request to the Curriculum Committee.
10. The following deadlines are observed:
 - Deadline for new spring classes: October meeting
 - Deadline for new May/Summer classes: March meeting

- All significant Level 2 programmatic changes: February meeting.

11. Special Topics courses, once approved, do not need to be approved again unless the course description, learning outcomes, or placement in a program significantly change.

ACTIONS TAKEN BY THE CURRICULUM COMMITTEE

LEVEL 1 ACTIONS

I: CATALOG CHANGES AND COURSE REVISIONS*:

ART AND GRAPHIC DESIGN:

- ART 221—Digital Image Editing. Remove current pre-req of ART 216 (Visual Communication) from course.

BEHAVIORAL SCIENCE:

- PSYC/SOCI 301—Introduction to Behavioral Statistics. Currently a 4 hour class, including a lab; for the reasons cited for various divisions of course and lab into two separate sections (students fail one component but not the other; not all majors require lab component, etc.), the course will be divided between a 3 hour root course with a 1 hour lab (PSYC 301L) required only for majors in Psychology, Sociology or Health Promotion.

BIOLOGY:

- BIOL 202L: Increase contact time of laboratory from 2 hours to 3 hours, consistent with other labs. Credit hours granted does not change.
- BIOL 220 and 220L: Change pre-req from C or better in BIOL 162 and 162L OR BIOL 226 and 227 and 226L and 227L to C or better in BIOL 226 and 226L or BIOL 241 and 241L or BIOL 242 and 242L.
- BIOL 226 and 226L: Change pre-req from C or better in BIOL 162 and 162L or CONAH permission to C or better in BIOL 162 and 162L or Nursing/Kinesiology Departmental permission.
- BIOL 301: Change from Pre-req of BIOL 210 and 210L or BIOL 227 and 227L to C or better in BIOL 210 and 210L or BIOL 227 and 227L and BIOL 220 and 220L.
- BIOL 302: Change from pre-req of BIOL 162 and 162L or any college science course or instructor permission to C or better in BIOL 220 and 220L.
- BIOL 307 and 307L: Change from pre-req of BIOL 162 and 162L to C or better in BIOL 241 and 241L and BIOL 242 and 242L.
- BIOL 323 and 323L: Change from pre-req of C or better in BIOL 162 and 162L and CHEM 122/124 or CHEM 117 to C or better in BIOL 162 and 162L and BIOL 220 and 220L and CHEM 117 or CHEM 301.
- BIOL 325 and 325L: Change from pre-req of BIOL 162 and 162L to C or better in BIOL 220 and 220L and BIOL 241 and 241L.
- BIOL 340 and 340L: Change from pre-req of C or better in BIOL 203 and 203L to C or better in BIOL 241 and 241L or Bio 227 and 227L or BIOL 210 and 210L.
- BIOL 345: Change from pre-req of any 2 Biology and 1 Chemistry to C or better in 1 CHEM and BIOL 241 and 241L or BIOL 227 and 227L or BIOL 210 and 210L.
- BIOL 360 and 360L: Change from pre-req of C or better in BIOL 201 and 201L to C or better in BIOL 220 and 220L and Bio 242 and 242L.
- BIOL 380 and 380L: Change from pre-req of C or better in BIOL 162 and 162L and CHEM 122/124 or CHEM 117 to C or better in BIOL 162 and 162L and BIOL 220 and 220L and CHEM 122/124 or CHEM 117.
- BIOL 401: Change from pre-req of 20 hrs in BIOL, Biochem and CHEM and instructor or chair permission to C or better in 3 BIOL courses and instructor permission
- BIOL 402: Change from pre-req of 20 hrs in BIOL, Biochem and CHEM and instructor or chair permission to C or better in 3 BIOL courses and instructor permission.

*Catalog changes made as the result of more substantive changes are addressed in other sections.

- BIOL 403: Change from pre-req of 20 hrs in BIOL, Biochem and CHEM and instructor or chair permission to C or better in 3 BIOL courses and instructor permission.
- BIOL 407 and 407L: Change from pre-req of BIOL 307 and 307L to C or better in BIOL 241 and 241L and BIOL 242 and 242L.
- BIOL 410 and 410L: Change from pre-req of C or better in BIOL 162 and 162L and Math 111 and CHEM 122/124 or CHEM 117 to C or better in BIOL 220 and 220L and Math 111 or higher and CHEM 121/123 or CHEM 115.
- BIOL 423 and 423L: Change from pre-req of C or better in BIOL 220 and 220L and BIOL 380 and 380L to C or better in BIOL 380 and 380L and BIOL 323 and 323L and CHEM 301.
- BIOL 424 and 424L: Change from pre-req of C or better in BIOL 227 and 227L to C or better in BIOL 227 and 227L and BIOL 380 and 380L.
- BIOL 431 and 431L: Change from pre-req of BIOL 226 and 226L and BIOL 227 and 227L to C or better in BIOL 227 and 227L and BIOL 380 and 380L.
- BIOL 434 and 434L: Change from pre-req of BIOL 227 and 227L and CHEM 117 or CHEM 122/124 to C or better in BIOL 227 and 227L and CHEM 117 or CHEM 122/124.
- BIOL 437: Change from pre-req of BIOL 227 and 227L and CHEM 117 or CHEM 122/124 to C or better in BIOL 380 and 380L and CHEM 117 or CHEM 301.
- BIOL 442 and 442L: Change from pre-req of C or better in BIOL 242 and 242L to C or better in BIOL 380 and 380L and CHEM 117 or 301.
- BIOL 461 and 461L: Change from pre-req of C or better in BIOL 203 and 203L to C or better in BIOL 242 and 242L and BIOL 220 and 220L and CHEM 117 or 301.
- BIOL 462 and 462L: Change from pre-req of C or better in BIOL 203 and 203L to C or better in BIOL 241 and 241L and BIOL 220 and 220L.
- BIOL 463 and 463L: Change from pre-req of C or better in BIOL 203 and 203L to C or better in BIOL 241 and 241L and BIOL 220 and 220L.

SCHOOL OF BUSINESS:

- ACCOUNTING:
 - ACCT 311, 430, 440, 450: Pre-req changed to require students obtain a "C" or better in ACCT 310.
 - ACCT 410, 420, 460: Pre-req changed to require students obtain a "C" or better in ACCT 311.
- BUSINESS ADMINISTRATION:
 - BUSI 304: Revise level, SLOs and requirements to make a sophomore level 204 course rather than a 300 level course; revise pre-requisites to ENGL 112 and sophomore status.
 - BUSI 485: Pending Curricular approval of above item, add BUSI 204 as pre-req.
 - MGMT 320: Title and focus changed from Organizational Behavior and Leadership to Organizational Behavior, with updates to description and SLOS to reflect the change. See new course proposal MGMT 395, Leadership.
- ECONOMICS:
 - ECON 311, 314, 315, 326, 331, 412, 414, 421, 422, 451, 452: add "C or higher" requirement to current ECON 211 & 212 pre-req.

COLLEGE OF ADULT AND PROFESSIONAL STUDIES (CAPS):

- Note: the following classes all have had pre-requisites added. Initially these courses did not require them so that students could take the classes in any sequence; CAPS now believes students would fare better if sequencing for concentrations occurred through the insertion of logical and needed pre-requisites.
 - HCMT 321, Healthcare Economics: add pre of HCMT 320.
 - HCMT 322, Healthcare HR: add pre of HCMT 321.

- HCMT 323, Healthcare Information and Management: add pre of HCMT 322.
- HCMT 324, Healthcare Policy and Law: add pre of HCMT 323.
- HCMT 325, Healthcare Management: add pre of HCMT 324.
- HOMET 321, Organizational Behavior for Hospitality Industry: add pre of HOMET 320.
- HOMET 322, Adv. Marketing for the Hospitality Industry: add pre of HOMET 321.
- HOMET 323, Fundamentals of Planning and Developing Tourism: add pre of HOMET 322.
- HOMET 324, Economics of Tourism: add pre of HOMET 323.
- HOMET 325, Case Studies in Hospitality and Tourism: add pre of HOMET 324.
- HRMT 322, Organizational Culture: add pre of HRMT 321.
- HRMT 323, Employee Training and Development: add pre of HRMT 322.
- HRMT 324, Compensation: add pre of HRMT 323.
- HRMT 325, Employment Law: add pre of 324.
- HRMT 326, Staffing: add pre of HRMT 325.
- PMGT 321, Decision Making and Project Initiatives: add pre of PMGT 320.
- PMGT 322, Project Planning and Implementation: add pre of PMGT 321.
- PMGT 323, Managing Project Quality and Change: add pre of PMGT 322.
- PMGT 324, Project Estimation and Cost Management: add pre of PMGT 323.
- PMGT 325, Project Risk Assessment: add pre of PMGT 324.

SCHOOL OF CHRISTIAN STUDIES:

- CHST 315: title changed from "History and Practice of Christian Missions" to "Christian Missions."
- CHST 200—Christian Discipleship: Description and SLOs revised for more focus on Discipleship.
- CHST 411: Title changed from "Contemporary Theology" to "Christian Doctrine Study"; description updated.
- CHST 204—Biblical Teaching and Preaching. Revised to CHST 424 (same title) with updated SLOs, descriptions, and pre-requisites (CHST 111, 112, 310). See attached Level 2 request.
- CHST 469—Student Ministry Internship: Added pre-req of 3.0 in major, and approval of dean. Pre-req of CHST 450 removed; number of scheduled meetings revised.
- CHST 470—Christian Studies Internship: Description revised; added pre-req of 3.0 in major, and approval of dean. The number of number of scheduled meetings revised to 3 from 2; students may also now take the course as a guided academic research internship.

SCHOOL OF EDUCATION and the COLLEGE OF NURSING & ALLIED HEALTH:

- The following activity courses will be designated as HPES and will be administered by the School of Education effective Fall 2014:
 - KINE 101 to HPES 101--Aerobics and Physical Fitness
 - KINE 104 to HPES 104 -- Beginning Badminton
 - KINE 106 to HPES 106 -- Beginning Bowling
 - KINE 108 to HPES 108 -- Beginning Golf
 - KINE 109 to HPES 109 -- Beginning Gymnastics and Tumbling
 - KINE 113 to HPES 113 -- Beginning Soccer
 - KINE 114 to HPES 114 -- Beginning Swimming
 - KINE 118 to HPES 118 -- Beginning Tennis
 - KINE 121 to HPES 121 -- Beginning Weight Lifting
 - KINE 132 to HPES 132 -- Intermediate Tennis

- KINE 134 to HPES 134 -- Lifeguarding
- The following courses are primarily for Physical Education majors and will be administered by the SOE, effective Fall 2014:
 - KINE 202 to HPES 202 -- School Health
 - KINE 317 to HPES 317 -- Health, Safety and Physical Education in the Primary and Elementary Grades
 - KINE 331 to HPES 331 -- Individual and Dual Sports
 - KINE 347 to HPES 347 -- Methods of Instruction: Football and Soccer
 - KINE 348 to HPES 348 -- Methods of Instruction: Volleyball and Basketball
 - KINE 349 to HPES 349 -- Methods of Instruction: Baseball/Softball and Track and Field
 - KINE 350 to HPES 350 -- Methods of Instruction: Educational Gymnastics and Dance
 - KINE 405 to HPES 405 -- Organization and Administration of Physical Education
 - KINE 427 to HPES 427 -- Physical Education and Health Curriculum and Methods

COLLEGE OF NURSING & ALLIED HEALTH:

- NURSING:
 - NURS 102 - Revise course description from this:
Foundations of Health Care introduces the student to core competencies required by modern health care professionals. Emphasizing the development of thinking skills and human compassion necessary for a successful career in health care, the course investigates topics such as effective communication, infection control, safety, and health care trends. A review of human anatomy and physiology and an introduction to medical math, lifestyle management, and health care professionalism prepare the student for entry into a professional healthcare program. This course cannot be challenged.
To: Foundations of Nursing introduces the student to the profession of nursing with emphasis on the nursing history, philosophy and theory. This course will allow students to explore legal aspect and ethical concepts related to the nursing profession. Trends of health care will be examined and how it relates to the transformation of the profession of nursing. The students will be introduced to nursing education, evidence based practice and its use in the healthcare arena as well as critical thinking and the nursing process. This course cannot be challenged.
Prerequisites stay the same.
 - NURS/HEAL 209—Concepts of Community Health. This course will no longer be cross-listed.
 - NURS 102: Change title from Foundations of Health Care to Foundations Nursing.
- HEALTH PROMOTION:
 - HEAL 100: title changed from "Essentials of Health Promotion" to "Essentials of Health Education and Promotion"; pre-reqs changed from ENGL 111, Math 105 or higher, BIOL 226/227, CHEM 110 or BIOL 220 (with C or better in all) to "Health promotion majors and minors only, or permission of instructor." SLOs revised.
 - HEAL 209: title changed from "Concepts of Community Health Promotion" to "Concepts of Community and Public Health." Pre-reqs changed from HEAL 100 (c or higher) to HEAL 100 or permission. SLOs revised.
 - HEAL 209—Concepts of Community Health. This course will no longer be cross-listed.

- HEAL 210—Health Behaviors. SLOs and content significantly revised, and number (and class) designation changed to HEAL 309. Pre-reqs revised to HEAL 100, 209, and KINE 201 with C or above, or permission of instructor.
- HEAL 212—Diseases and Disorders. Add BIOL 226, BIOL 226L, 227 and 227L to the list of pre-reqs (must pass with C or better).
- HEAL 212—Diseases and Disorders. Description updated to reflect greater content requirements. SLOs revised; Pre-req changed from HEAL 100 C or higher to BIOL 226 & 226L and BIOL 227 & 227L.
- HEAL 304—Community Immersion Experience.
Revise course description from this:
"For successful completion of this course, the student will complete 200 volunteer hours* fulfilling the position of a summer camp counselor at the Medical University of South Carolina's Wellness Center. All students are required to receive 10 additional hours of in-house professional training on working with the youth population prior to becoming a summer camp counselor, and will be certified in CPR and First Aid Training at no cost"
To:
"This course allows the student the opportunity to apply principles of health education and promotion in completing a comprehensive experiential learning opportunity. Working with faculty and a preceptor, the student will gain knowledge and skills in a selected healthcare or community setting. A minimum of 90 community experience hours are required to complete the course." Pre reqs changed from "Completion of all 200 level HEAL or NURS classes with a grade of 'C' or better" to Health Promotion Major, min. 2.75 GPA overall and in major, and permission of Director of Health Promotion.
- HEAL 406—Internship. Description and SLOs revised. Pre-reqs changed to HEAL 420, 412, 307, and 400.
- HEAL 407: Title changed from Community and Environmental Health Surveillance to "Epidemiologic Methods and Environmental Health"; class/number designation dropped to 307; descriptions and SLOS revised. Pre-reqs revised to HEAL 209, PSYC/SOCI 301, and HEAL 405.
- HEAL 410—Capstone. Description and SLOs revised. Pre-Reqqs changed to HEAL 303, 307, 401, 420, 412.

GENERAL EDUCATION:

- GNED 201 – Career Planning Seminar. Revised course description from this:
Freshman, Sophomore, Junior and Senior students are encouraged to enroll. This course is designed to help students create a professional profile, develop effective career planning skills, develop self-marketing skills through Mock Interviews and learn effective job search skills. The Seminar is offered during each major semester.
To: Freshman, Sophomore, Junior, and Senior Students are encouraged to enroll. This course is designed to help students create a professional profile, develop effective career planning skills, develop self-marketing skills through Mock Interviews, create a winning portfolio, learn business etiquette, learn networking skills, salary negotiation, and learn effective job search skills. Final grade is calculated into student GPA. The course is offered each fall and spring semesters.

These changes are not in effect until Curriculum has considered the revision of Policy R-47 in September 2014:

- GNED 398/399 – Applied Learning Experience Internship (APPLE). Revised course description from this:
The Applied Learning Experience (APPLE) is a carefully monitored work experience in which the student has intentional learning goals and reflects actively on those goals throughout the experience. The APPLE experience requires 120 hours of supervised work

in an approved business or professional work setting. The course is designed to allow the student to focus on important career topics such as organization, culture, decision-making, leadership, and values and ethics in the workplace. General elective credit will be given for satisfactory completion of the course. Grading is on a pass/fail basis. No more than 6 credit hours may be awarded for APPLE experiences, or any combination of APPLE and academic internships. This course cannot be challenged.

To: The Applied Learning Experience (APPLE) is a carefully monitored internship course and work experience in which the student has intentional learning goals and reflects actively on those goals throughout the experience. The APPLE experience requires 120 hours of supervised work in an approved business professional work setting off campus. The course is designed to allow the student to focus on important career topics such as organization, culture, decision-making, leadership, and values and ethics in the workplace. General elective credit will be given for satisfactory completion of the course. Grading is on a pass/fail basis. A maximum of 6 credit hours may be awarded for APPLE experiences, or any combination of APPLE and academic internships. This course cannot be challenged.

KINESIOLOGY:

- KINE 380—Physiology of Exercise. Currently a 4 hour class, including a lab; for the same reasons cited for various other divisions of course and lab into two separate sections (students fail one component but not the other; not all majors require lab component, etc.), the course will be divided between a 3 hour root course with a 1 hour lab (KINE 380L, listed under new courses).

MATHEMATICAL SCIENCES:

- MATH 346--Probability. Pre-req change. In addition to MATH 321, C or better, students have the "Recommended Pre-requisite: MATH 330, C or better."

MILITARY SCIENCE/AROTC:

- MLTY 302--Leadership Under Stress. Revise 2 hour course to 3 hour course, reflecting work load in course more accurately.
- MLTY 402--Leadership for Complex World. Revise 2 hour course to 3 hour course, reflecting work load in course more accurately.

MUSIC:

- MUSI 121-61—Worship Ensemble. Revise pre-req from 2 semesters of voice lessons (MUSI 151-32, 152-32, 181-32, 182-32, 281-32, 282-32, 243) or instructor permission to 2 semesters voice lessons (MUSI 181-32, 182-32), or instructor permission.
- MUSI 496—Music Therapy Internship. Change current credit offering from 1 hour to a variable 12 hours. Cited as the reason: "While MUSI 496 Music Therapy Internship, which is required for program completion and board certification, currently constitutes only 1 credit, the course dictates that students complete a minimum of 900 clinical hours, full-time, and typically unpaid, over a period of 5–9 months, under the supervision of a board-certified music therapist at an approved internship site. However, the 1-credit limitation causes students financial hardship in two ways: 1) they are often required to begin repaying student loans prior to internship completion, and 2) they are not eligible for scholarships or financial aid due to their part-time student status." Practice consistent with practicums in other disciplines.

II: NEW COURSE APPROVAL

BEHAVIORAL SCIENCES:

- PSYCHOLOGY:
 - PSYC 435--Forensic Psychology. (3). Pre: PSYC 110 and CRIM 210 and 9 additional PSYC hours or permission of chair. "This course is designed to introduce students to the application of psychology within the legal and criminal justice systems...." Cross listed with CRIM 435.
 - PSYC 301L-- Introduction to Behavioral Statistics Lab. (1). Previously included lab now offered as separate section. See "Course Revision" above.
- SOCIOLOGY:
 - SOCI 301L—Introduction to Behavioral Statistics Lab. (1). Previously included lab now offered as separate section. See "Course Revision" above.

SCHOOL OF BUSINESS:

- BUSINESS ADMINISTRATION:
 - MGMT 441—Employee Staffing. (3). Pre: ECON 224 and MGMT 340. "This course describes the human resource management activity of staffing, which encompasses how organizations recruit, select, and retain human talent."
 - MGMT 442—Employee Training and Development. (3). Pre: MGMT 340. "This course describes the human resource management activity of employee training and development, also known as human resource development."
 - MGMT 443—Employee Compensation and Benefits. (3). Pre: ECON 224 & MGMT 340. "This course describes the human resource management activity of compensation and benefits administration..." (see Level 2 Program request: Emphasis in Human Resources).
 - MGMT 444—Human Resource Law. (3). Pre: BUSI 336 & 340. "This course is designed to introduce students to the legal issues that directly affect individual employees and institutions in which they work."
 - MGMT 395—Leadership. (3). Pre: Admission to the School of Business and MGMT 310, C or higher. "This course is designed to help students develop leadership skills through understanding personal leadership styles, leadership theory, and a practical project that causes the student to engage in the practice of leadership...."

SCHOOL OF CHRISTIAN STUDIES:

- CHST 222—Introduction to Christian Ministry. (3). Pre: None. "An introduction to Christian Ministry from biblical, historical, theological and practical perspectives."
- CHST 339—Methods and Strategies in Church Planting. (3) Pre: CHST 239 or permission of instructor. "A study of the major methods and strategies used by contemporary church planters...."
- CHST 211—Intermediate Koine Greek. (3). Pre: CHST 131 and 132. "A study of the grammar and syntax of the Greek New Testament."
- CHST 213—Intermediate Biblical Hebrew. (3). Pre: CHST 121 & 122. "This course focuses on Biblical Hebrew syntax, especially in narrative texts. Students will also continue to develop vocabulary and translation skills developed in Introductory Biblical Hebrew..."

COMMUNICATIONS:

- THEATRE EMPHASIS:
 - COMM 324--Opera/Musical Theater Workshop. (3). Pre: MUSI 152-32, Studio Voice or permission of the instructor. "This course may be offered concurrently with MUSIC 121-52. Opera and Musical Theatre Workshop is a cross-listed academic offering in the Horton School of Music and Theatre program. Included in this course are units on the study of opera and Musical Theatre history and literature. The course will provide opportunities for singer-actors and actor-singers to receive

performance experience in an educational setting. Students will be called upon to develop a number of scenes but will choose a specific genre. Scenes rehearsed throughout the semester are presented in a performance at the end of the semester.”

CRIMINAL JUSTICE:

- CRIM 435--Forensic Psychology. (3). Pre: PSYC 110 and CRIM 210 and 9 additional PSYC hours or permission of chair. "This course is designed to introduce students to the application of psychology within the legal and criminal justice systems...." Cross listed with PSYC 435.

SCHOOL OF EDUCATION:

- EDUC 340—Nature and Needs of the Middle Level Student. (3). Pre: Admission to Teacher Ed. "This course is part of a three course sequence to allow Early Childhood, Elementary Education and Secondary Education licensure programs to add-on the Middle level certification. Currently there are no programs at CSU to allow students to earn any type of licensure in the middle level grade span (5-8)...."
- EDUC 341—Middle Level Curriculum and Organization. (3). Pre: Admission to Teacher Ed. "This course is part of a three course sequence to allow Early Childhood, Elementary Education and Secondary Education licensure programs to add-on the Middle level certification. Currently there are no programs at CSU to allow students to earn any type of licensure in the middle level grade span (5-8)...."
- EDUC 428—Secondary Life Science Curriculum and Methods. Previous catalog course. (3). Pre: Admission to the Teacher Ed program; co-reqs EDUC 381 and 422. "Study of secondary life science curriculum and methods. Emphasis on planning for instruction, instructional strategies, and integrating listening, speaking, reading and writing throughout the sciences curricula...."

ENGLISH:

- ENGL 317--The Text: Forms, Methods, and Concepts. (3). Pre: C or better in ENGL 202, 203, or 204. "This course will explore the various formats of text. Specifically, informational text, imaginative text, and digital text. The course will not only examine text exemplars, but also how readers (including adolescents) read, write and interact with texts. Counts toward English-Education and Writing Emphasis requirements and English minors."
- ENGL 409—Topics in Christianity and Literature. (3). Pre: ENGL 111, 112, & one of 202/203/204. "An exploration of issues at the intersection of Christianity and literature. Versions of the course may focus on a particular genre (e.g. Spiritual Autobiography; Christianity and the Epic), theme (e.g. Faith and Doubt in Literature), theory (e.g. Christianity and Postmodern Literary Theory), or author(s) (e.g. Flannery O'Connor; C. S. Lewis and the Inklings)."

HISTORY/POLITICAL SCIENCE:

- HIST 304—American Legal History. (3) Pre: HIST 211/212, or POLI 201. "This course will study the evolution of a distinct American body of law from the colonial period to the 20th Century. A special emphasis will be placed on examining the development of law, and how law in turn shapes American society and culture."
- HIST 314—History of Modern Britain. (3). Pre: HIST 111/112/113. "This course is a study of the political, economic and cultural development of Britain in the modern period. It examines events affecting the growth and decay of the British Empire in the century and a half between the Napoleonic Wars and the Nuclear Age."
- HIST 418—History of Scandinavia. (3). Pre: HIST 112/113. "An examination of economic, social, and political historical trends in Sweden, Norway, Denmark, Iceland, and Finland from the Viking Age through the twentieth century."

- HIST 410—History of Russia I. (3). Pre: HIST 112. "A study of the early history of Russia from prehistory through the nineteenth century including political cultural and social developments."

COLLEGE OF NURSING AND ALLIED HEALTH:

- HEALTH PROMOTION:
 - HEAL 320—Assessment and Planning Methods in Health Education and Promotion. (4). Pre: HEAL 209, 309, PSYC/SOCI 301, or other approved Statistics course, and HEAL 405. "The course prepares the student with skills to effectively assess and plan health education and promotion strategies to address community health needs."
 - HEAL 400—Internship Preparation. (1). Pre: Senior status or—HEAL 309? "This course fosters professional preparation and development for the student's internship experience..."
 - HEAL 412—Health Policy and Media Advocacy. (3). Pre: HEAL 209 & 309. "This course is designed to provide students with a basic understanding of health policy and an understanding of governmental roles and the political conditions impacting public health policy initiatives..."
 - HEAL 420—Implementing, Managing, and Evaluating Health Education and Promotion Programs. (4). Pre: HEAL 320 "The course prepares the student for program administration, management, and evaluation techniques in health promotion programming..."

COLLEGE OF NURSING AND ALLIED HEALTH:

- KINESIOLOGY:
 - KINE 216—Perceptual Motor Learning. (3). Pre: KINE 215, Athletic Training or Physical Education major, or permission of instructor. This "course provides an introduction to theories of motor learning and skill acquisition. Physiological aspects of kinesis applicable to the older child and adult will be considered..."
 - KINE 463—Physical Activity Epidemiology. (3). Pre: KINE 215, 211, and 380, or permission of instructor. "A research based course covering the basic of epidemiological research including design methodology and statistical techniques with direct application to physical activity."
 - KINE 380L—Physiology of Exercise Laboratory. (1). Pre: BIOL 210, 226, 226L, and BIOL 227 and 227L. Co: KINE 380. "Laboratory experiences in the measure of acute exercise-induced physiological responses...." See KINE 380 under course revisions.

MUSIC:

- MUSI 121-57--Ensembles: Orchestra. (1). Orchestra ensemble added to the list of ensembles. Note: clarification from department needed about possible change to description for experience on stringed instrument.
- MUSI 121-52—Opera/Musical Theatre Ensemble. Pre: MUSI 152-32, Studio Voice or permission of the instructor. "This course may be offered concurrently with MUSIC 121-52. Opera and Musical Theatre Workshop is a cross-listed academic offering in the Horton School of Music and Theatre program. Included in this course are units on the study of opera and Musical Theatre history and literature. The course will provide opportunities for singer-actors and actor-singers to receive performance experience in an educational setting. Students will be called upon to develop a number of scenes but will choose a specific genre. Scenes rehearsed throughout the semester are presented in a performance at the end of the semester."
- MUSI 094-52—Guitar Proficiency for Music and Worship Leadership. This degree requirement is a testing of a student's ability to demonstrate performance skills necessary to lead worship, while singing and playing songs requiring open and barre chord

accompaniments. In addition, the student must demonstrate a foundational ability to perform other standard guitar skills at an intermediate level.

III: SPECIAL TOPICS COURSES

ART AND GRAPHIC DESIGN:

- ART 280---Christianity and the Visual Arts. (3). Pre: none. This course "will explore the multifaceted ways in which the faith has directed the development of the fine arts—specifically visual art. Through examining the biblical and theological foundations for artistic endeavors, students will become familiar with the tents of what which have directed this development...." LAC credit.

BEHAVIORAL SCIENCES:

- PSYC 210—Psychological disorder in Depth: Anxiety Disorder. (1). Pre: PSYC 110. *See Other Actions for notes on rotating topics courses.*

BUSINESS:

ACCOUNTING:

- ACCT 480—Advanced Topics--Cost Accounting II. (3) Pre: ACCT 330. "Designed to increase the students' understanding of theoretical and technical aspects of various advanced cost-managerial concepts...."

CHRISTIAN STUDIES:

- CHST 480—Advanced Topics. Great Theologians in the Christian Tradition. (3) Pre): CHST 111 & 112. "An in-depth survey of the key theologians who shaped Christian thought in the last two millennia."

FOREIGN LANGUAGES:

- ARAB 181: Introductory Topics: Elementary Arabic II. (3). Pre: ARAB 180. "An interdisciplinary course which will enable students to achieve a basic working proficiency in modern standard Arabic...."
- ARAB 280: —Special Topics: Intermediate Arabic 1. (3). Pre: ARAB 180 & 181. This course will "enable students to achieve an intermediate-mid proficiency in modern standard Arabic."

HISTORY AND POLITICAL SCIENCE:

- HIST 280—Special Topics: The History of Sports in America. (3). Pre: ENGL 112. "This course examines the growth of sports in America from the colonial period to the early 21st century...". Alternate LAC option for students.

HONORS PROGRAM:

- GNED 280—Special Topics in Honors—Place as Text. (3). Pre: ENGL 112, Honors Program, or Instructor Permission. "Place-as-Text study incorporates the disciplines of close analytical scrutiny, in a manner similar to literary analysis, to locales, complementing onsite observation and inquiring with reading in related, substantial texts in history, literature, philosophy, social thought, aesthetics, or political science, and such related areas as urban design and planning...."

IV: COURSE DELETIONS

ART AND GRAPHIC DESIGN:

- ART 201—Art Appreciation. Course has not been offered for some time; 202 (same title) has morphed into a more general survey, thereby making 201 redundant.

COLLEGE OF NURSING AND ALLIED HEALTH:

- KINESIOLOGY:
 - KINE 203—Water Safety. Course has not been offered for some time; required previously but now there is no need.

V: PROGRAM REVISION

SCHOOL OF BUSINESS:

- Emphasis in Management: update elective options, deleting MGMT 410 and replacing with MGMT 395 (pending approval; see above). Add following course as additional elective options in the Management Emphasis: BUSI 415; ECON 452; MGMT 441, 442, 443, 444.

SCHOOL OF CHRISTIAN STUDIES:

- Minor in Christian Leadership: minor stays 18 hours not including 111 and 112; remove 204 from options (pending approval); change electives from 3 hours (1 3 cr course) to 6 (2 3 credit hour courses).
- Minor in Christian Mission and Church Planting: Add new course CHST 339 to choices available in minor.
- Minor in Christian Studies: Add CHST 201 (The Pentateuch) to list of choices available in minor.
- Minor in Christian Worldview and Apologetics: Remove CHST 323 from required course and make it an option along with CHST 329; add optional courses CHST 201, 219, and 220.

BIOLOGY/SCHOOL OF EDUCATION:

- BIOLOGY EDUCATION:
 - BIOL 241 and 241L will be deleted as a choice from the major and replaced with BIOL 323 and 323L
 - BIOL 345 will be deleted as a choice from the major and replaced with BIOL 475, BIOL 475L and BIOL 401
 - The major will increase from 57 to 59 hours

COIN:

- BA in Computer and Information: Delete MATH 130 as a pre-req for the BA in COINS program.

CRIMINAL JUSTICE:

- Move CRIM 227 to list of Criminal Justice major studies from approved Criminal Justice electives;
- Increase "major studies" in Criminal Justice to 24 hours
- Reduce number of required Criminal Justice electives to 9 hours;
- The major still requires 33 hours beyond the LAC.

COLLEGE OF NURSING & ALLIED HEALTH:

- ATHLETIC TRAINING:
 - Change the designation of KINE classes specifically targeted for Athletic Training majors to the prefix of AHAT instead of KINE. Courses affected: 205, 206, 210, 220, 310, 410, 420, 271, 272, 371, 372, 413, 414, and 415.
- NURSING/ RN to BSN only :
 - Revise Liberal Arts Core requirement from CHEM 110 or higher to CHEM 110 or any other Physical Science.

SCHOOL OF EDUCATION:

- Passing the Praxis II (indicated internally through pass score on EDUC 095) is no longer required as a graduation requirement. No effect on hours in major.

ENGLISH AND THE SCHOOL OF EDUCATION/ENGLISH EDUCATION:

- ENGL 317--The Text: Forms, Methods, and Concepts will now be required rather than COMM 214 Mass Media; NCTE and NCATE (transitioning to CAEP) requirements have changed, and the new course ENGL 317 has been created to fit the various new and revised requirements.

HISTORY/POLITICAL SCIENCE AND THE SCHOOL OF EDUCATION:

- **SOCIAL STUDIES EDUCATION:**
 - HIST 318 or HIST 417 will be deleted as a choice from the major and replaced with ECON 212-Principles of Macroeconomics.
 - HIST 404 will be deleted as a choice from the major and replaced with SOCI 101-Principles of Sociology.

MUSIC:

- Requirement for Music Therapy students will drop from 86 hours in major to 83 hours in major. These 3 hours will come from the currently 4 required hours of "Group Piano" (now only 1 hour will be required)
- Music and Worship Leadership will be revised as follows:
 - GNED 101/111/107 currently listed under major requirements; course requirements in major deleted (makes program 1 hour shorter). (This does not mean that the students may not have to take these courses—just that they're not absolutely required in the major).
 - Delete 1 hour Lyric Theater (MUSI 12-32) requirement (makes program 1 hour shorter).
 - Increase required 3 hour credits of MUSI 121-61, Worship Ensemble by 1 hour to 4 (makes program 1 hour longer).
 - Net effect—1 hour reduced from program
- Music Therapy: Instead of requiring PSYC 221, students can take one of the following: PSYC 221, 222, or 322. No change to number of hours required in the major.

LEVEL 2 ACTIONS

ART & GRAPHIC DESIGN:

Creation of a minor in Graphic Design.

The Graphic Design minor will require 18 credit hours within the Graphic Design program. 9 credit hours must include Art 215, Art 216 & Art 221. Students are required to take the following 9 credit hours in addition to Art Appreciation:

ART 202 -- Art Appreciation (counts as core elective only)

ART 215 – Beginning Design (3 hrs)

ART 216 – Visual Communications (3 hrs)

ART 221 – Digital Image Editing (3 hrs)

Students can choose 9 credit hours from the following electives

ART 220 – Digital Illustration (3 hrs); ART 316 – Typography (3 hrs); ART 318 – Advertising Design (3 hrs, Prerequisite – ART 316 Typography); ART 322 – Photography I (3 hrs); ART 422 – Photography II (3 hrs); ART 341 – Web I (3 hrs); ART 441 – Web II (3 hrs)

ART 400 – Graphic Design Internship (3 hrs, based on availability, GPA, skillset)

The Graphic Design minor will not require any new courses to be developed.

COLLEGE OF NURSING AND ALLIED HEALTH:

Athletic Training Program Revision:

- Add NURS 405 as a requirement for Athletic Training major
- Increases major by 3 hours to 74 hours—major still within 125 hours and the major does not require a minor.

Health Promotion Program Revision:

- Request for HEAL 260 to be required rather than listed as supporting course
- Number of elective HEAL hours reduced to 9 from 12
- Raise overall major hours to 49 from 46
- Reduce number of supporting hours courses to 20 (includes BIOL 227/L, BIOL 345, KINE 201, SOCI 201, SOCI 312, PSYC/SOCI 301 or other approved stats).

MILITARY SCIENCE:

Creation of a Minor in Military Science for AROTC.

Entails the following courses, each for 3 credit hours: MLTY 301, 302, 303, 401, and 402 for 15 hours. Additional 6 hours of pre-requisites required prior to enrollment in these courses.

SCHOOL OF BUSINESS:

Create new emphasis within Bachelors of Business Administration in Human Resources.

Will require: 47 hours LAC; 36 business core; 18 hours: MGMT 340, 441, 442, and 443 (see Level 1 report for new courses) and 6 hours of Human Resources electives from: MGMT 320, 350, 411, 420, 444, and BUSI 314, 315, 363, and 490.

Delete BBA emphasis in Non-Profit Administration. No students currently enrolled.

SCHOOL OF CHRISTIAN STUDIES:

All Majors offered in Christian Studies.

Allow CHST 424 (revised Biblical Teaching and Preaching) to satisfy LAC communications requirement for SCHOOL OF CHRISTIAN STUDIES majors.

Christian Studies Major, Program Revision.

- Increase hours in major from 36 to 42 hours.
- Christian Studies Core increases from 12 to 30 hours
- Christian Studies elective hours decrease from 24 to 12 hours

Emphasis in Biblical Languages Program Revision.

- Increase hours in major from 36 to 42 hours.
- Christian Studies Core increases from 12 to 30 hours
- Students have more language choices: may take 3 semesters of Hebrew, Koine Greek, or combination of both

SCHOOL OF EDUCATION:

Creation of a Social Studies Education Major.

"A degree in Social Studies Education parallels the existing Mathematics Education and English Education majors. This new program, which is a revision of a previous major, will lead to students earning a degree and an opportunity to apply for SC licensure as a 9-12 Social Studies teacher." Ultimate approval of this program will require approval by SACS-COC and the State Education Department; Curriculum approval is one part of this process.

Social Studies Education Major Required Courses

Core Coursework	Course Titles	Credit Hours [45]
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HIST 111	Perspectives on World Civilization I	3*
HIST 112	Perspectives on World Civilization II	3
HIST 113	Perspectives on World Civilization III	3
HIST 211	American History I	3*
HIST 212	American History II	3
HIST 315 or HIST 412 or HIST 414	Latin America or Modern East Asia or Middle Eastern History	3
HIST 318 or 417	African American History or Women's History	3
HIST 327 or HIST 328 or HIST 329	Renaissance and Reformation Europe or Europe in the Age of Transformation or Europe in the Age of Revolution	3
HIST 404	The Age of Discovery	3
HIST 421	U.S. Since 1945	3
HIST 450	Historiography	3
POLI 101	Introduction to Political Science	3*
POLI 201	American National Government	3
POLI 413 or POLI 415	Western Political Thought or Contemporary Political Thought	3
SOCI 205	Anthropology	3
ECON 211 or 212	Principles of Microeconomics or Principles of Macroeconomics	3
GEOG 200	Introduction to Geography	3
PSYC 110	General Psychology	3
Professional Core		Credit Hours [39]
EDUC 201	Principles and Philosophy of Education	3
EDUC 300	Psychology Applied to Effective Teaching	3
EDUC 313	Introduction to Human Growth and Development	3
EDUC 361	Strategies for Managing Individual Differences	3
EDUC 325	Teaching Reading in the Content Areas	3
EDUC 405	School, Parent, and Community Relations	3
EDUC 381	Strategies for Planning Secondary Curriculum and Assessment	3
EDUC 422	Classroom Management for the Secondary Classroom	3
EDUC 429	Secondary Social Studies Curriculum and Methods	3
EDUC 440	Clinical Practice in the Secondary School	12
Liberal Arts Core		Credit Hours [47]

Creation of a Biology Education Major.

"Projected Enrollment is taken from the South Carolina Department of Education analysis of unfilled teaching positions which identifies high need teaching fields. The SCDE data is retrieved from the US government which projects a twenty year teacher shortage and high need subject areas [<http://www2.ed.gov/about/offices/list/ope/pol/tsa.pdf>].

Administrators from Berkeley County, Charleston County, and Dorchester Two School districts were consulted and identified Biology as a high need area, among other majors, with several positions not being filled and current teachers having to have increased class sizes to accommodate for the enrollment demands of Biology courses.

Faculty in the Biology Department and the SOE have been approached by five current students who are seeking this major/licensure program. Consultations with the Office of Admissions also indicate that this as an area of interest by current high school students."

Ultimate approval of this program will require approval by SACS-COC and the State Education Department; Curriculum approval is one part of this process.

Core Coursework		Credit Hours
BIOL 161 and BIOL 161L	Foundations of Biology I and Lab	3+1
BIOL 162 and BIOL 162L	Foundations of Biology II and Lab	3+1
BIOL 210 and BIOL 210L	Human Anatomy and Physiology and Lab	3+1
BIOL 220 and BIOL 220L	Microbiology and Lab	3+1
BIOL 241 and BIOL 241L	Zoology and Lab	3+1
BIOL 242 and BIOL 242L	Botany and Lab	3+1
BIOL 345	Nutrition	3
BIOL 380 and BIOL 380L	Genetics and Lab	3+1
BIOL 410 and BIOL 410L	Ecology and Lab	3+1
BIOL 473 and BIOL 473L	Environmental Science and Lab	3+1
KINE 201	Personal and Community Health	3
CHEM 115/116L	Introductory Chemistry and Lab	4
CHEM 117	Elementary Organic Biochemistry	4
GEOL 101 or GEOL 103	Physical Geology or Ocean Science	4
MATH 213	Probability and Statistics	3
PHYS 111	Physical Science for Educators	4
	TOTAL HOURS in Major	62
	*indicates hours used in both major and LAC	
Professional Core		
EDUC 201	Principles and Philosophy of Education	3
EDUC 300	Psychology Applied to Effective Teaching	3
EDUC 313	Introduction to Human Growth and Development	3
EDUC 361	Strategies for Managing Individual Differences	3
EDUC 325	Teaching Reading in the Content Areas	3
EDUC 405	School, Parent, and Community Relations	3
EDUC 381	Strategies for Planning Secondary Curriculum and Assessment	3
EDUC 422	Classroom Management for the Secondary Classroom	3
EDUC 428	Secondary Science Curriculum and Methods	3
EDUC 440	Clinical Practice in the Secondary School	12
	TOTAL HOURS Professional Core	39
	And Liberal Arts Core beyond those listed above	36

OTHER ACTIONS

10/8/14 Meeting

The Committee and Registrar designated the following special topics numerical indicators.

180.* Introductory Topic (1-4). Course topics and prerequisites announced in advance. May be repeated for credit when topic changes, with the consent of the department chairperson.

280.* Special Topic (1-4). Course topics and prerequisites announced in advance. May be repeated for credit when topic changes, with the consent of the department chairperson.

480.* Advanced Special Topic (1-4). Course topic and prerequisites announced in advance. May be repeated for credit when topics change, with consent of department chairperson.

***Note:** The Registrar reserves the right to assign course numbers 180 – 285 for Special Topic courses, and 480 – 485 for Advanced Special Topic courses as needed on a case by case basis.

Additionally, the Committee noted that some disciplines have courses with "revolving topics" (such as PSYC 210, Psychological Disorder in Depth). These courses do not require approval by Curriculum each semester when the new topic is assigned so long as an updated course description and set of student learning outcomes are submitted with the course schedule to the Registrar.

1/14/2014 Meeting

After consideration and deliberation, the Curriculum Committee updated, revised, and adopted the following guidelines for use in advising departments in curriculum design of majors and in consideration of requests for Committee approval.

Guidelines for Development of New Programs

Length of Programs: The Southern Association of Colleges and Schools' Commission on Colleges (SACS COC) requires that a Bachelor's degree require a minimum of 120 semester credit hours (Core Requirement 2.7.1). At the same time, the overall length of the program must be "appropriate for each of the institution's educational programs" (Federal Requirement 4.4).

As stated in the academic catalog, all baccalaureate programs from Charleston Southern University will require 125 hours. Additionally, all students are required to successfully earn the required 47 credit hours of the CSU Liberal Arts Core (LAC).

Beyond this, a major leading to a baccalaureate degree must have a minimum length of **30 semester credit hours within the major**. The required semester credit hour length of a given major should not exceed typically **51 semester credit hours** other than for the reasons cited below. In a typical case, a program (such as Christian Studies) might require 36 hours for a BA degree; added to this would be the 47 hours of the LAC. Additionally a student would take a minor (typically 15-21 hours beyond the core) for (in this case) 18 more hours; this presents a total of 101 hours. The remaining 24 hours semester credit hours necessary for successful completion of the BA degree would be made up of electives.

Exceptions: In some cases a program may be justified in terms of national, regional, or professional standards in exceeding the suggested upper length of a program as described above (51 semester credit hours). Such programs are presumed to typically meet one or more of the following criteria: a) it is a pre-professional program; b) following the mandates or requirements of a national affiliation or accrediting body (such as NASM in Music, or the South Carolina Board of Nursing and the National League for Nursing Accrediting Commission (NLNAC) for Nursing, or the IACBE for Business); c) essentially either made up of a "double" major (such as Mathematics Education) or requiring within the course of study a built-in minor program or the equivalent (students in Computer Science, for example, must earn 17 semester credit hours beyond the LAC in Mathematics). Deans and Chairs are expected to make the case to Curriculum Committee that their programs are justified in exceeding the suggested maximum length of 51 hours beyond the LAC in a major. Lengths of programs which will require students earning baccalaureate degrees to earn significantly more than 125 hours (when added to the LAC) will be especially scrutinized.

Minors: The Curriculum Committee of Charleston Southern University affirms and respects the tradition and value of liberal arts education and believes that broad-based, wide-ranging curriculum serves students best. However, the Committee is cognizant of the requirements of professional programs and their various accrediting bodies.

Therefore, the general expectation in the creation of new programs is that most majors should and will require attendant minors. In the cases of programs seeking not to require minors, the following questions should be asked by the Committee and the appropriate dean:

- Is the request to not have a minor coming from a professional school with less expectation of a broadly based curriculum?
- Does the major require 60 hours or more beyond the core? If so, is the major's excessive length appropriate due to professional accreditation or for other reasons (as discussed above)?
- Will students in this area (in terms of educational base or vocational liabilities) suffer from a lack of a minor? What effect will not requiring a minor have on other departments/ programs?
- Does the program sufficiently demonstrate through sharing accreditation standards and catalog printout from benchmark and regional schools that this is a 'best practice' in its discipline?

Additionally, the expectation of the Committee is that a given program will not allow a student to major and minor in the same or in a very closely related discipline.

Programs creating minors should typically require 12-18 semester credit hours beyond the core.

The committee discussed due dates for new courses. It was determined that any new courses you want to offer for the Spring will need to be turned in by September and any new courses you want to offer for Summer and Fall will need to be turned in by February.

2/11/14 Meeting

Foreign Language Requirement

The Committee has again endorsed both the 3 semester and 2 semester completion model put forth by Dr. Keith Callis as well as the plan to require all students to earn a Foreign Language LAC credit. After consideration by the Dean's council, the Foreign Languages Department will assess placement testing in summer 2014 to gain a more concrete understanding of the faculty load in requiring 2 or 3 semesters of languages from all students.

3/20/14 Meeting

Curriculum Design and Expectations by Academic Class

The Committee updated and defined the following expectations by academic class.

First year (100 level) courses typically do not require pre-requisites (other than those indicating college readiness in English or Math in some cases). They are typically introductory courses. Assignments are often skills-based and emphasize process. Critical thinking and/or reading are emphasized in a variety of disciplines. Often first year courses employ multiple short assignments with distributed grading scales.

Sophomore (200 level) courses may or may not require pre-requisites. Sophomore classes often build on skills learned in 100 level courses or assume that students have developed requisite skills or knowledge base in their first year curricula. Academic rigor is greater than at the 100 level. Students are often required to delve into subjects in greater depth and to demonstrate self-motivation and the ability to handle greater responsibilities in development of papers, presentations, and projects. Out of class reading and homework time is greater than for most courses at the 100 level. Classes will often offer fewer exams but the exams carry greater weight. Some sophomore classes may serve as introductory courses to particular majors and fields of study.

Upper division (300-400 level) courses typically require pre-requisites. Students are expected to build upon the skills and levels of knowledge gained in their 100-200 curricula. Academic rigor and the amount of out of class work are greater than that required by most courses at the 100-200 levels. Students must typically display greater self-discipline and stay focused on tasks in development of longer, more

significant projects and papers. Although the division between 300-400 level courses is not as significant as that between 100-200 and 200-upper division courses, 300 level courses often focus on allowing students to begin development of a wide knowledge base or skill set within their chosen fields or majors. 400 level courses typically afford students deeper immersion into knowledge bases and skill sets of their fields, and are often characterized by lengthier papers and projects which are weighed more heavily in grading.

ADDENDUM: Compiled minutes for 2013-14 Curriculum Committee meetings

Report Submitted by:

Scott D. Yarbrough, Chair
Amanda Sisson, Registrar
Curriculum Committee 2013-2014