

HEATHER L. CHADWICK

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Professional Work Experience

Assistant Professor of Finance and Economics, Assistant Director for Center for Personal Financial Management, Charleston Southern University **2018-Present**

Neilsen College of Business, Charleston, SC

- Full time faculty teaching Finance, Economics, Leadership courses to 100-150 undergraduate and graduate students every semester
- Created and instituted “FreshMesh” a mentorship program for all Freshman Business Students
- Faculty member to help create Center for Personal Financial Management (CPFM) for students, faculty, alumni, and parents
- Faculty representative for the “Italy 2023” student trip

Adjunct Professor, Creighton University **2013-2018**

Graduate Degree Program-Integrated Leadership, Omaha, NE

- Conceived and created two highly popular graduate-level and undergraduate online courses, including syllabi development and web design, entitled “Coaching and Mentoring in Leadership” and “Women in Leadership” using Banner software
- Featured as an innovative leader in distance-based and online education in the June 2015 publication of *Creighton* magazine
- Attained institutional web-based certification via the “Foundations of Effective Online Teaching and Learning” course to include using Blackboard and Canvas programs.

Instructor, Athens Technical College **2015-2016**

Student Success Course, Athens, GA

- Selected to instruct the academic skills and campus resources necessary to achieve postsecondary excellence to a distinct cohort of at-risk students
- Customized hybrid teaching modalities to accommodate students both in person and using online learning technologies
- Chosen from a talented teaching pool to instruct dual enrolled students allowing them to earn college credits while finishing high school

Study Abroad Program Manager, United States Military Academy **2008-2011**

Education Specialist, West Point, NY

- Expanded international participation by over 25% for a highly selective study abroad program at 36 global postsecondary institutions by writing the MOU (Memorandum of Understanding) and LOI (Letter of Instructions)
- Managed a \$1.5 million yearly budget for the educational expenses including tuition payments, room and board, travel, Government Purchase Card, passports, J Type Visas, contracts, and language testing for over 150 academy students annually
- Advised and coordinated the academic progress, credit calculation, and general welfare of over 500 students studying at 36 foreign institutions by developing, implementing, and monitoring a bi-monthly report on all aspects of a worldwide program
- Taught two iterations of the Student Success Course to 50 freshman at West Point

Compliance and Training Estimator, The Boeing Company **2006-2007**

Finance Department, Integrated Defense Systems, Anaheim, CA

- Coordinated and conducted finance compliance education and training on a monthly basis to 100-500 Boeing and government employees working on US Government contracts at 5 different Southern California Boeing sites
- Supported the planning, programming, budgeting, scheduling, and financial management execution for the finance department while working in with US government \$100 million budget and guidelines
- Educated in the specific laws, policies, and regulations for government contracts to include Federal Acquisition Regulations (FAR), Defense Federal Acquisition Regulation (DFAR), and the Truth in Negotiation Act (TINA)

Instructor of Economics, University of Maryland **2003-2005**

University College, Europe, Army Installations in Bavaria, Germany

- Taught courses in a global setting to nontraditional adult students in Principles of Microeconomics, Principles of Macroeconomics, Managerial Economics and Managerial Leadership in a traditional classroom and with web-based software
- Integrated a diverse array of teaching modalities such as lectures, PowerPoint presentations, class activities, case studies, and oral presentations to nontraditional adult postsecondary students at 8 Army installations throughout Germany

Instructor of Business, Cameron University 2001-2002
School of Business, Lawton, OK

- Instructed over 200 traditional and nontraditional undergraduate students in 16-week semesters both within a classroom and using Blackboard technology for distance-based learning
- Taught Leadership in Management, Principles of Finance, Money and Banking, Business Operations, Introduction to Business Principles of Macroeconomics, Principles of Microeconomics, Economics, and Marketing
- Prepared and coordinated presentations, evaluations, and programming of the business curriculum

Financial Advisor, Waddell and Reed 1998-2001
Financial Services, Lawton, OK

- Certified in the Series 6, 63, and 65
- Created financial plans and reports for clients
- Coached clients on individual and corporate financial matters

Contract Specialist, Directorate of Contracting 2001
United States Army, Fort Sill, OK

- Administered phases of government contracts to include fixed-price service, supply, and construction contracts
- Used effective internal controls to ensure compliance with government procedures
- Reviewed requisitions to determine appropriate procurement

Accounting Technician, Finance and Accounting Services 1998-2001
Department of Defense, Fort Sill, OK

- Maintained, validated, and reconciled records for 8 Army installations with a \$70 million budget
- Verified documents, tracked both direct and reimbursable obligations and expenditures, and managed the operating budget for mission support functions of an entire Army installation with over ten thousand American soldiers and family members
- Conducted monthly account balancing, year-end balancing, billings, suspense accounts, and deferred billings

Professional Development and Recognition

Kingdom Advisors Member 2018-Present
Focus Forward Fellowship at The Military Family Research Institute, Purdue University 2017-Present
American Educational Research Association, Member 2011-Present
Golden Key International Honor Society, Member 2011-Present
United States Tennis Association, Member 1995-Present
United States Civil Service Achievement Medal, West Point, NY 2011
Honor Graduate for Budget Execution Course, West Point, NY 2009
Black and Gold Military Volunteer Award, West Point, NY 2008
Boeing Excellence Award for Finance Estimating Instructor, Anaheim, CA 2007
United States Army Commander's Public Service Medal, Bamberg, Germany 2005
United States Army Honorable Discharge, United States Military Academy, West Point, NY 1993-1995

Education

Colorado State University, Fort Collins, CO 2011-2018
Ph.D. in Education and Human Resource Studies
Specialization: Higher Education Leadership

University of Oklahoma, Norman, OK 1999-2001
Master of Arts, *Major: Applied Economics*

Eastern Kentucky University, Richmond, KY 1995-1998
Bachelor of Business Administration, *Major: Finance and Economics*

United States Military Academy, West Point, NY 1993-1995
General Education Courses