

## **Graduate Council**

### **September Minutes Final**

**September 15, 2022**

Present: Dr. Scott Yarbrough, Dr. Vicki Ball, Dr. Marc Embler, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Joseph Lin, Dr. Maxwell Rollins, Dr. Michael Shipe, Dr. Brian Smith, Dr. Jacob Thorp, and Dr. Angela Weaver

Absent: Dr. Jerica Derr, Dr. Robert Doan, Dr. Tammy Harosky, Dr. Gary Metts, Dr. Crissy Ortiz, Dr. Melvin Sinclair, and Dr. Annie Watson

Ex-officio: Ms. Amanda Baron

- 1) Opening Prayer: Dr. Rollins opened the meeting with prayer.
- 2) Annual Report: Dr. Yarbrough uploaded the 2021-2022 Annual Report to the Graduate Council website. There are currently errors in the report which will be corrected. An updated report will be uploaded.
- 3) Review of Graduate Faculty criteria: Dr. Yarbrough reviewed the criteria of graduate faculty. The council agreed to change the term “Full Affiliate” to “Continuing Affiliate” so there will be no confusion with “Full Membership.”

Definitions:

#### ***FULL MEMBERSHIP***

To be eligible for full memberships on the Graduate Faculty, a faculty member must meet the following criteria:

1. Earned the terminal degree or its evident equivalent in scholarly maturity and productivity
2. Completed a minimum of three years of college teaching experience, at least one of which must be subsequent to the receipt of the terminal degree
3. Be elected by the Graduate Council upon the recommendation of
  - a. the Department Chair
  - b. the Director of Graduate Studies in the appropriate area
  - c. the appropriate Academic Dean, and
  - d. the Vice President for Academic Affairs
4. Be re-appointed at five-year intervals, with reappointment requiring evidence of productivity in the areas of teaching, scholarship, and service, and
5. Have taught graduate courses at Charleston Southern University or another regionally accredited university/college within three years of appointment.
6. Doctoral faculty members teach only in the Ed.D. or the planned Physical Therapy program.

#### ***ASSOCIATE MEMBERSHIP***

To be eligible for associate membership in the graduate faculty, a faculty member must meet the following criteria:

1. Completed at least two years of graduate work in the major field or its evident equivalent in scholarly maturity and productivity; professional experience and licensure for two years may count as equivalency for scholarship in professional and clinical fields.
2. Have at least two years of college teaching experience or hold the terminal degree in lieu thereof; or have at least two years professional experience and licensure in professional and clinical fields.
3. Be elected by the Graduate Council upon the recommendation of
  - a. the Department Chair
  - b. the Director of Graduate Studies in the appropriate area

- c. the appropriate Academic Dean, and
  - d. the Vice President for Academic Affairs.
4. Be re-appointed at three-year intervals, with reappointment requiring evidence of scholarly productivity.

### ***AFFILIATE MEMBERSHIP***

Affiliate members are those who are appointed to teach on a course-by-course basis. These members must possess a minimum of a Master's degree and demonstrate successful experience in their fields in order to be appointed.

Starting last year, there are two levels of Affiliate: Provisional, for 1 year; and “Continuing” (formerly full affiliate), approved for 3 years.

From the **Faculty Handbook**:

### **GRADUATE FACULTY**

Graduate programs are designated as one of two categories:

- Research Intensive (to include the Ed.D.), or
- Professional Preparation (DPT), MED, MBA, so on.

Deans will consult with the VPAA on the designation appropriate for their programs.

### **GRADUATE FACULTY**

- Primarily Professional Preparation track: Graduate courses count as regular load; professional backgrounds and experience are weighed along with research and development.
- Research Intensive Track: Graduate courses count as 4/3rds load. This is the primary track designated for full time faculty teaching in the EdD program.
- Appointment to this track is determined by academic credentials and information on the CV providing evidence of research, scholarship, and/or related scholarly activity. Coursework taken is aligned with course content in the EdD program of study.
- Faculty will be required to demonstrate research/scholarship for continuing appointment as this level of graduate faculty; for the EdD faculty the minimum requirement includes submission of an IRB proposal or grant application AND submission of a manuscript to a peer reviewed academic journal. This requirement will be evaluated on an annual basis for continuing classification as Research Intensive faculty.

### **4. Memberships Submitted:**

#### **a) Athletic Training:**

Haleigh Gray, PhD—Associate membership

Dr. Smith requested an amendment to correct the candidate’s name. Dr. Yarbrough made the amendment and Dr. Smith motioned to approve the amended membership request. Dr. Rollins seconded the motion. All approved.

#### **b) Review current list of graduate faculty:**

Renew Associate/Full:

#### **Nursing**

Donna Timko—Associate membership

Marcey Jorgenson—full membership

Dr. Jenkins motioned to approve. Dr. Lin seconded the motion. All approved.

**Business**

Jairy Hunter—Full membership

Dr. Rollins motioned to approve. Dr. Jorgenson seconded the motion. All approved.

Crissy Ortiz—Associate membership

Dr. Smith motioned to approve. Dr. Embler seconded the motion. All approved.

Renew Provisional/Continuing Affiliate:

**Business**

Lisa Claxton—Continuing Affiliate

Arnold Hite—Provisional Affiliate

David Houghton—Continuing Affiliate

Scott Quatro—Provisional Affiliate

Rachel Wagner—Continuing Affiliate

**CAPS**

Danielle Babb—Continuing Affiliate

Jon F. Christiansen—Continuing Affiliate

Carey Dukes—Continuing Affiliate

Jermaine Whirl—Continuing Affiliate

Ted Wilkes—Continuing Affiliate

**Computer Science**

Valerie Sessions—Continuing Affiliate

**Counseling**

Debra Perez—Provisional Affiliate

Dr. Lin motioned to approve. Dr. Jenkins seconded the motion. All approved.

6) There were no curricular requests at Level 1 or 2. Dr. Yarbrough and the Registrar discussed the importance of meeting deadlines and stressed not putting off Level 2 requests until the last minute.

7) There being no other business, the meeting was adjourned.

**September 19, 2022, Addendum, approved by e-mail vote**

Approving new and renewing Graduate Faculty

**Computer Science**

Songhui Yue, PhD—Associate membership

Dr. Lin motioned to approve. Dr. Yarbrough seconded the motion. All approved.

**Physical Therapy**

Becky Schoeneberg—Full membership

Sonja Bareiss—Provisional Affiliate

Doug Keskula—Provisional Affiliate

Morey Kolber—Provisional Affiliate

George Steve Morris—Provisional Affiliate

Dr. Thorp motioned to approve. Dr. Yarbrough seconded the motion. All approved.

**Business**

Chris Holdorf—Associate membership

Rachel Smith—Associate membership

Dr. Rollins motioned to approve. Dr. Yarbrough seconded the motion. All approved.

**CAPS**

Neil Mathur—Associate membership

Paula Charls—Provisional Affiliate

Jimmie Flores—Continuing Affiliate

Dr. Embler motioned to approve. Dr. Yarbrough seconded the motion. All approved.

**Counseling**

Christopher Hipp—Associate membership

April Cagle—Associate membership

Dr. Weaver motioned to approve. Dr. Yarbrough seconded the motion. All approved.

**Education**

Tonya Houston—Full membership

Robin Franklin—Full membership

Krista Allison—Full membership

Jennifer Zakrzewski—Associate membership

Jacquelynn Pleis—Associate membership

Dr. Doan motioned to approve. Dr. Yarbrough seconded the motion. All approved.

## Graduate Council

### October Minutes Final

**October 20, 2022**

Present: Dr. Scott Yarbrough, Dr. Vicki Ball, Dr. Robert Doan, Dr. Marc Embler, Dr. Julie Fernandez (proxy for Dr. Tammy Harosky), Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Joseph Lin, Dr. Gary Metts, Dr. David Palmer (proxy for Dr. Maxwell Rollins), Dr. Michael Shipe, Dr. Melvin Sinclair, Dr. Brian Smith, Dr. Jacob Thorp, and Dr. Angela Weaver

Absent: Dr. Jerica Derr, Dr. Crissy Ortiz, Dr. Annie Watson, and Dr. Angela Weaver

Ex-officio: Ms. Amanda Baron

1) Opening Prayer: Dr. Jenkins opened the meeting with prayer.

2) Approval of September minutes: Dr. Lin motioned to approve. Dr. Metts seconded the motion. All approved. Approved by email vote.

### **3) Grad Faculty Submitted:**

#### a) Business

Troy Hall—Provisional Affiliate

Dr. Doan motioned to approve. Dr. Smith seconded the motion. All approved.

#### b) Counseling:

April Cagle—Associate

Christopher Hipp—Associate

Dr. Jenkins motioned to approve. Dr. Doan seconded the motion. All approved.

#### c) Education:

Moving to EdD (research track)

Tonya Houston

Robin Franklin

New to CSU EdD (Research track) Associate

Krista Allison

Dr. Jenkins motioned to approve. Dr. Lin seconded the motion. All approved.

Tabled: EdD Renewal; approved as Graduate Faculty (associate) at Professional Prep level.

James Spencer

Dr. Fernandez asked to revise the renewal to professional preparatory track /associate member.

Dr. Doan motioned to approve. Dr. Embler seconded the motion. All approved.

Renewing Associate Member (MED)

Jennifer Zakrzewski

Jacquelynn Pleis

Dr. Doan motioned to approve. Dr. Sinclair seconded the motion. All approved.

Education Affiliate members  
Nathan Johnson—Continuing Affiliate

Dr. Doan motioned to approve. Dr. Jenkins seconded the motion. All approved.

Tabled additions:

d) Nursing:

Kerri Nelson—full member  
Julia Ferguson—full member

Dr. Jorgenson motioned to approve. Dr. Doan seconded the motion. All approved.

Sherry Dial—associate member

Dr. Smith motioned to approve. Dr. Sinclair seconded the motion. All approved.

4) No curricular requests at Level 1 or 2.

5) Other business: Dr. Yarbrough mentioned creating a policy allowing non-research-intensive faculty to teach no more than 2 classes annually in a research-intensive program. This was tabled for the next meeting. Dr. Palmer discussed problems with the HR process in hiring adjuncts. Dr. Embler agreed with him. Dr. Palmer mentioned keeping a list of active adjuncts, so they won't be dropped at the end of the semester which prevents them from creating their courses on Blackboard.

## Graduate Council

### November Minutes Final

**November 17, 2022**

Present: Dr. Scott Yarbrough, Dr. Vicki Ball, Dr. Robert Doan, Dr. Julie Fernandez (proxy for Dr. Tammy Harosky), Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. Gary Metts, Dr. Crissy Ortiz, Dr. David Palmer, Dr. Maxwell Rollins, Dr. Michael Shipe, Dr. Melvin Sinclair, Dr. Brian Smith, Dr. Jacob Thorp, and Dr. Angela Weaver

Absent: Dr. Marc Embler, Dr. Jerica Derr, and Dr. Annie Watson

1) Opening Prayer: Dr. Shipe opened the meeting with prayer.

2) Approval of October minutes: Dr. Yarbrough noted that a correction was needed in the minutes regarding the "Other business" section of the November" minutes.

Dr. Jenkins motioned to approve corrected minutes. Dr. Metts seconded the motion. All approved.

3) Committee reviewed the definition of "Research Intensive" Graduate Faculty. In so doing Dr. Doan noted a correction to the doctoral faculty member description: graduate faculty are limited to three dissertation committees per cohort, not two. Dr. Doan motioned to approve. Dr. Sinclair seconded the motion. All approved. Will need to be updated in the Faculty Handbook (now the Faculty Addendum). See attached.

4) Grad Faculty Submitted:

EdD Renewal: James Spencer at level of Research-Intensive Faculty.

Dr. Rollins motioned to not approve. Dr. Ball seconded the motion. Unanimous for all voting, with one abstaining.

Dr. Jenkins motioned to renew James Spencer to associate membership in professional prep program. Dr. Metts seconded the motion. All approved.

5) Level 1 report: Dr. Keath motioned to approve. Dr. Rollins seconded the motion. All approved.

6) Transfer credit and courses counting in multiple programs discussion: each program is required to create their own policies staying within the boundaries of CSU's overall policies for transfer credit.

7) There being no other business, the meeting was adjourned.

### REPORT ON LEVEL 1 ACTIONS

#### **I: NEW COURSE APPROVAL**

##### **EDUCATION:**

- EDUC 695: Rotating Topics: Sheltered Instruction Observation Protocol (SIOP). (3). Pre: None. Contract course. "The Sheltered Instruction Observation Protocol (SIOP) Model is a research-based and validated instructional model that has proven effective in addressing the academic needs of English Language Learners in the classroom. Candidates will gain an understanding of the

components of the Sheltered Instruction Observation Protocol model and how to implement it into the classroom. Candidates will gain practical skills to share, collaborate, and implement plans which will incorporate the thirty features and eight components of SIOP. Candidates will be better able to teach content while developing the academic and social language of the English Language Learner in the classroom."



From the *Faculty Handbook* (pp. 52-53). Proposed changes underlined and bold.

#### **GRADUATE FACULTY**

- Primarily Professional Preparation track: Graduate courses count as regular load; professional backgrounds and experience are weighed along with research and development.
- Research Intensive Track: This is the primary track designated for full time faculty teaching in the EdD program.
  - Appointment to this track is determined by academic credentials and information on the CV providing evidence of research, scholarship, and/or related scholarly activity. Coursework taken is aligned with course content in the EdD program of study.
  - Faculty will be required to demonstrate research/scholarship for continuing appointment at this level of graduate faculty; for the EdD faculty the minimum requirement includes submission of an IRB proposal or grant application AND submission of a manuscript to a peer reviewed academic journal. This requirement will be evaluated on an annual basis for continuing classification as Research Intensive faculty.
  - **Approved affiliate and other approved non-Research-Intensive faculty may teach up to (but no more) than two classes in a Research Intensive program each year, not to exceed 7 credit hours annually.**

#### ***Doctoral Faculty Member***

Doctoral faculty members teach only in the doctoral programs at Charleston Southern University. The minimum criteria for Doctoral Faculty status shall be an earned terminal degree, scholarship that meets University and College requirements, and the ability to direct graduate-level research, or for clinical practice doctorates, professional preparation for national certification. Doctoral faculty members designated as faculty for “Research Intensive program” (such as the Doctorate of Education, or Ed.D.) will have a reduced teaching load and primarily focus on serving as a Dissertation Committee Chair or as a member of Dissertation Committees. While some doctoral classes will be taught by faculty not primarily designated as “doctoral faculty,” most doctoral faculty members in Research Intensive programs have an enhanced expectation of conducting ongoing research through working with doctoral candidates and pursuing their own research projects. Faculty members are limited to serving as the Chair of two doctoral committees simultaneously or may serve as a Committee member on a maximum of three doctoral committees.

Other doctorate programs may be classified as “professional preparation” programs. Such programs (the Doctorate of Physical Therapy) are often considered entry level programs for clinical practice. Such programs require research directed by national standards and preparation for and passing national certification exams. These faculty are typically required to teach a full load of credit hours, but that load may vary depending upon program and professional needs.

Doctoral faculty members will adhere to the expectations in the Faculty Member position description above. The work life of faculty members may vary among college appointments, depending upon teaching assignments, scholarship requirements, and service needs and opportunities within each college. Individual faculty member’s workloads and responsibilities may also change over time as institutional needs change, as each faculty member develops new teaching strategies and abilities, and as each faculty member finds new opportunities for scholarship and service. Members of the doctoral faculty shall be competent in graduate instruction and the direction of research or clinical/applied practice appropriate to the

University's doctoral program mission and to the educational goals of a particular program, and they shall be engaged in research, or clinical/applied practice appropriate to the faculty member's academic discipline.

- The Ed.D. faculty are defined as Research Intensive Graduate Faculty. Other graduate faculty may teach in the EdD program, but EdD is the primary assignment for EdD Faculty.
- Since the EdD is a 12-month program, EdD faculty will be on a 12-month flexible schedule, which may be distributed as the Dean sees fit, with the understanding that at least one summer session will not have a course assigned.
- Maximum number of dissertations [per cohort] directed by an EdD Faculty is five for the initial cohort; subsequently, the maximum number is three, per cohort.
- Number of additional dissertation committees by any graduate faculty is limited to three per cohort. Credit load is not awarded for committee membership...

**Graduate Council**  
**February Minutes Final**  
**February 23, 2023**

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Krista Allison, Dr. Marc Embler, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. Gary Metts, Dr. Gabrielle Poole, Dr. Brian Smith, and Dr. Angela Weaver

Absent: Dr. Crissy Ortiz, Dr. Maxwell Rollins, Dr. Melvin Sinclair, Dr. Jacob Thorp, and Dr. Annie Watson

Ex officio: Dr. Vicki Ball, Dr. Robert Doan, and Dr. John Kuykendall

- 1) Opening Prayer: Dr. Embler opened the meeting with prayer.
- 2) Approval of November minutes: Dr. Metts motioned to approve corrected minutes. Dr. Lin seconded the motion. All approved.
- 3) Level 1 report: Dr. Smith motioned to approve. Dr. Metts seconded the motion. All approved.
- 4) Review of Graduate Faculty

Expiring Full Prof. Prep level:

Kerns, Joshua

Rollins, Maxwell (Postponed due to no NCOB representatives)

Expiring Associate Prof. Prep level:

Downs, Jamie

Fix, Alan (Remove due to no longer teaching in graduate program)

~~Jorgenson, Marcy~~ (Remove due to error—previously renewed)

~~Sinisi, Christina~~ (Remove due to no longer teaching in graduate program)

Dr. Poole motioned to renew Joshua Kerns and Jamie Downs. Dr. Keath seconded the motion. All approved.

5) Discussion:

Continuing Affiliate—years appointed needed. Research Intensive indication needed (EdD, BIOL, and CSCI)

6) The Council was reminded that in April, 2021, the council approved an M.Ed in Special Education which was not allowed to progress due to personnel and expenses. The College of Education has reworked the M.Ed. into an endorsement for current teachers seeking the State of South Carolina Endorsement. The Council approved offering these courses in either full or partial fulfillment of the endorsement as defined by the State of South Carolina. Dr. Yarbrough reminded that a previous Substantive Change Request was not submitted to SACSCOC because the Senior Officers did not approve offering the program; a Substantive Change Request must be approved before CSU can offer the endorsement.

7) There being no other business, the meeting was adjourned.

## **REPORT ON LEVEL 1 ACTIONS**

### **I: NEW COURSE APPROVAL**

#### **COUNSELING:**

- COUN 539: Family Stress and Resilience. (3). Pre: COUN 537. "This course focuses on the major social problems and stressors that families face, including poverty, violence, and care of dependent elders. An emphasis is placed on family strengths and resiliency as well as social programs that help families withstand and overcome difficulties. This course emphasizes the role of society, culture, and values in constructing family problems. The course will survey some of the societal issues that often lead to the weakening or breaking down of the family system. Will review some different treatment modalities that are most often used and some that are being newly researched. Will conceptualize cases through a systematic lens."

#### **EDUCATION:**

- EDUC 905: EdD Capstone. (0). Pre: Advisor Permission. "Taken the semester before graduation, this course will guide the student through the formal process of submitting their dissertation to ProQuest after the student has passed the dissertation defense. Completion of this course and submission is required for graduation from the EdD program."

### **II: PROGRAM REVISION**

#### **EDUCATION:**

- EdD in Leadership: Add EDUC 905 (see above) to required classes. "By adding [the] EDUC 905 requirement, students can take dissertation credits but not graduate until they complete EDUC 905."

## Graduate Council

### March Minutes Final

**March 16, 2023**

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Marc Embler, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Joseph Lin, Dr. Gary Metts, Dr. David Palmer (proxy for Dr. Ortiz) Dr. Maxwell Rollins, Dr. Melvin Sinclair, and Dr. Jacob Thorp

Absent: Dr. Krista Allison, Dr. Adam Keath, Dr. Crissy Ortiz, Dr. Gabrielle Poole, Dr. Brian Smith, and Dr. Angela Weaver

Ex officio: Dr. Vicki Ball and Dr. John Kuykendall

- 1) Opening Prayer: Dr. David Palmer opened the meeting with prayer.
- 2) Approval of February minutes: Dr. Metts motioned to approve. Dr. Palmer seconded the motion. All approved.
- 3) Level 1 request attached below: Dr. Palmer motioned to approve. Dr. Metts seconded the motion. All approved.
- 4) Review of Graduate Integrity Policy: the graduate version of the policy was merged with the former undergraduate policy, R-58 (graduate previously GR 206): Dr. Palmer motioned to approve. Dr. Rollins seconded the motion. All approved.
- 5) Review of Graduate Faculty and needed appointments

Expiring Full Prof. Prep level:

Kerns, Joshua  
Rollins, Maxwell

Dr. Jenkins motioned to approve. Dr. Lin seconded the motion. All approved.

Expiring Associate Prof. Prep level:

Downs, Jamie

New Associate Prof. Prep level:

Arnold, Karen

Dr. Jorgensen motioned to approve. Dr. Palmer seconded the motion. All approved.

Expiring Provisional Affiliate Member:

Smith, Steven

New Provisional Affiliate Member:

Gramling, Edward

Dr. Rollins motioned to approve. Dr. Metts seconded the motion. All approved.

New Continuing Affiliate Member:

Hite, Arnold

Meier, Andreea

Dr. Rollins motioned to approve. Dr. Palmer seconded the motion. All approved.

6) There being no other business, the meeting was adjourned.

## **REPORT ON LEVEL 1 ACTIONS**

### **I: COURSE REVISION**

#### **PHYSICAL THERAPY:**

- DPTE 711: "Gross Anatomy" title revised to "Applied Human Anatomy." "The Program in Physical Therapy is requesting to change the course title from DTPE 711 Gross Anatomy to DPTE 711 Applied Human Anatomy. While some course objectives will be edited, all other content, including sequencing, course description, and credit hours will remain unchanged. . . . [The original title] is typically used in medical programs and does not support the content [taught] in our PT Program. . . . [The] new course title more closely aligns with the content that will be taught in the DPT Program. . . . This proposal was vetted by our program's consultant, reviewed by the PT Curriculum Committee, and received unanimous approval from the PT faculty."

## Graduate Council

### April Minutes Final

**April 20, 2023**

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Krista Allison, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. Gary Metts, Dr. David Palmer (proxy for Dr. Crissy Ortiz), Dr. Gabrielle Poole, Dr. Maxwell Rollins, Dr. Melvin Sinclair, Dr. Brian Smith, Dr. Ami Steele, Dr. Jacob Thorp, and Dr. Angela Weaver

Absent: Dr. Marc Embler

Ex officio: Dr. Vicki Ball, Dr. Rob Doan, Dr. Julie Fernandez, Dr. John Kuykendall, and Dr. Michael Shipe

- 1) Opening Prayer: Dr. David Palmer opened the meeting with prayer.
- 2) Approval of March minutes: Dr. Metts motioned to approve. Dr. Lin seconded the motion. All approved.
- 3) Level 1 requests attached below: Dr. Poole motioned to table the CAPS Catalog and Course Revisions until Dr. Embler can clarify changes to be made regarding MSOM 600. Dr. Metts seconded the motion. All approved. Dr. Smith motioned to approve the new course creation of COUN 676. Dr. Palmer seconded the motion. All approved.
- 4) Discussion of plagiarism cases, FDs, and remaining in programs: Program directors (with dean approvals) have been requested to submit catalog changes by the end of May regarding how F/FDs are handled within their programs.
- 5) Review of Graduate Faculty and needed appointments

New Full Prof. Prep Level:  
Steele, Ami

New Associate Prof. Prep Level:  
Rosendale, Alycia  
Davis, Lauren  
Morris, Steele

Dr. Jorgenson motioned to approve. Dr. Poole seconded the motion. All approved.

New Associate Prof. Prep Level:  
Borton, Kerri  
McPhail, Richard

Dr. Jenkins motioned to approve. Dr. Thorp seconded the motion. All approved.

New Associate Prof. Prep Level:  
Condry, Helen

Dr. Smith motioned to approve. Dr. Poole seconded the motion. All approved.

New Provisional Affiliate Member:

Harrison, Gregory

Jarman, Delbert

Carson, Walker—this faculty approval was tabled until current credentials could be provided.

Dr. Keath motioned to approve. Dr. Jenkins seconded the motion. All approved.

Renewal Continuing Affiliate Member:

Spears, Russell

Dr. Palmer motioned to approve. Dr. Rollins seconded the motion. All approved.

6) There being no other business, the meeting was adjourned.

## REPORT ON LEVEL 1 ACTIONS

### I: CATALOG AND COURSE REVISIONS

CAPS:

"The MSOM 600 course is a prerequisite for all CAPS graduate courses; it is a foundation course that prepares students for the rigor of researching and writing at the graduate level; fyi MSOM 640 is a foundation course for the remaining required courses in the project management degree. Otherwise, all other courses in each major are not needed as a prerequisite. The courses do not "build" on the previous ones." NOTE: *SACSCOC standard 9.6: "Post-baccalaureate professional degree programs and graduate degree programs are **progressively more advanced in academic content** than undergraduate programs, and are structured (a) to **include knowledge of the literature of the discipline** and (b) to **ensure engagement in research and/or appropriate professional practice and training.** (Post-baccalaureate rigor and curriculum)"*

<u>Pre-requisite Changes for CAPS Graduate Programs</u>	
<u>Project Management</u>	<u>Changes to be Made</u>
MSOM 600	first course before advancing to any other course
MSOM 640	pre-requisite for MSOM 641, 642, 643, and 644
MSOM 645 (capstone course)	REMOVE MSOM 601, 602, 605, 607, and 610 as pre-requisites
MSOM 645 (capstone course)	ADD MSOM 600, 640, 641, 642, 643, and 644 as pre-requisites
<u>Supply Chain Management</u>	
MSOM 600	first course before advancing to any other course
MSOM 654 (capstone course)	REMOVE MSOM 601, 602, 603, 605, 607, and 610 as pre-requisites
MSOM 654 (capstone course)	ADD MSOM 600, 611, 632, 650, 651, and 653 as pre-requisites
<u>Business Analytics</u>	
MSOM 600	first course before advancing to any other course



MSOM 623 (capstone course)	REMOVE MSOM 601, 602, 603, 605, 607, and 610 as pre-requisites
MSOM 623 (capstone course)	ADD MSOM 600, 606, 611, 620, 621, and 622 as pre-requisites
<u>Management</u>	
MSOM 600	first course before advancing to any other course
MSOM 612 (capstone course)	REMOVE MSOM 602, 604, 606, 608, and 610 as pre-requisites
MSOM 612 (capstone course)	ADD MSOM 600, 601, 603, 605, 607, 609, and 611 as pre-requisites

NOTE: this request was tabled pending clarification by CAPS.

## **II: NEW COURSE APPROVAL**

### **COUNSELING:**

- COUN 676: Internship Hours (3). Pre: COUN 670 and COUN 675. "Three credit hour course designed for students needing to finish internship requirements that have extended past the Internship II semester. Group supervision with faculty will be continued until requirements are completed. Assignments will be determined by faculty and based on the remaining requirements from Internship II (COUN 675) that need to be completed." Rationale: "We have encountered an uncommon situation in which students may need an incomplete for the final internship term. According to accreditation policies and requirements, students must be actively enrolled in a course in order to be covered by university supervision and liability. The purpose of this course is to allow a student to enroll while they complete the remaining internship requirements if they do not finish them during an Internship II semester. Approval to take this in this course will be based on the recommendation of the Clinical Director and approval by the Core Faculty of the Clinical Counseling Department."

## Graduate Council

### May Minutes Pending

#### Email Meeting May 4, 2023

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Krista Allison, Dr. Robert Doan, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. David Palmer (proxy for Dr. Crissy Ortiz), Dr. Maxwell Rollins, Dr. Melvin Sinclair, Dr. Anthony Smith, Dr. Brian Smith, Jacob Thorp, and Dr. Angela Weaver

Absent: None

Ex officio: Dr. Todd Ashby, Dr. Vicki Ball, Dr. Marc Embler, Dr. Julie Fernandez, Dr. John Kuykendall, Dr. Gabrielle Poole, Dr. Michael Shipe, and Dr. Kari Siko

- 1) Approval of April minutes: Amanda Baron motioned to approve. Dr. Yarbrough seconded the motion. All approved.
- 2) Level 1 requests attached below: Dr. Embler motioned to approve. Dr. Yarbrough seconded the motion. All approved.
- 3) Approval of new Graduate Faculty appointments: Education had previously requested that Carson Walker be approved as a new provisional affiliate member of Graduate Faculty but the approval was tabled pending submission of an updated CV. Dr. Fernandez motioned to approve. Dr. Yarbrough seconded the motion. All approved.
- 4) There being no other business, the meeting was adjourned.

## REPORT ON LEVEL 1 ACTIONS

### I: CATALOG AND COURSE REVISIONS

#### CAPS:

"The MSOM 600 course is a prerequisite for all CAPS graduate courses; it is a foundation course that prepares students for the rigor of researching and writing at the graduate level; fyi MSOM 640 is a foundation course for the remaining required courses in the project management degree. Otherwise, all other courses in each major are not needed as a prerequisite. The courses do not "build" on the previous ones." NOTE: *SACSCOC standard 9.6: "Post-baccalaureate professional degree programs and graduate degree programs are progressively more advanced in academic content than undergraduate programs, and are structured (a) to include knowledge of the literature of the discipline and (b) to ensure engagement in research and/or appropriate professional practice and training. (Post-baccalaureate rigor and curriculum)"*

<u>Pre-requisite Changes for CAPS Graduate Programs</u>	
<u>Project Management</u>	<u>Changes to be Made</u>
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<u>Supply Chain Management</u>	
MSOM 600	first course before advancing to any other course
MSOM 654 (capstone course)	REMOVE MSOM 601, 602, 603, 605, 607, and 610 as pre-requisites
MSOM 654 (capstone course)	ADD MSOM 600, 611, 632, 650, 651, and 653 as pre-requisites
<u>Business Analytics</u>	
MSOM 600	first course before advancing to any other course
MSOM 623 (capstone course)	REMOVE MSOM 601, 602, 603, 605, 607, and 610 as pre-requisites
MSOM 623 (capstone course)	ADD MSOM 600, 606, 611, 620, 621, and 622 as pre-requisites
<u>Management</u>	
MSOM 600	first course before advancing to any other course
MSOM 612 (capstone course)	REMOVE MSOM 602, 604, 606, 608, and 610 as pre-requisites
MSOM 612 (capstone course)	ADD MSOM 600, 601, 603, 605, 607, 609, and 611 as pre-requisites