

Charleston Southern University Graduate Council

Annual Report 2021-22

As noted in the *Faculty Handbook*, the following constitutes the description and roll of the CSU Graduate Council:

The *GRADUATE COUNCIL* membership consists of the Directors of Graduate Studies in all areas offering graduate degrees, Vice President for Academic Affairs, and faculty from areas offering graduate program emphases as determined by the formula 1-150 students = 1 representative and 151+ students = 2 representatives. The Registrar serves as permanent *Ex Officio* member. With the exception of the Registrar, all voting members of the Council must hold Full Membership on the Graduate Faculty. Members at large are appointed for rotating five (5) year terms by the Vice President for Academic Affairs. The Graduate Council is chaired by the Assistant Vice President for Academic Affairs for Graduate Programs, Accreditation and Retention. The responsibilities of the Graduate Council include the following:

- a. determining policies of admission to Graduate Studies
- b. considering and approving graduate programs submitted to the Council through its curriculum sub-committee by the various departments/schools
- c. electing members of the Graduate Faculty upon recommendation by the various department chairs offering graduate instruction
- d. approving new courses (and deleting courses) for graduate credit, and
- e. acting upon any other concerns affecting graduate programs.

The Graduate Council constitutes the academic policy-making body of the Graduate Faculty, provided that its actions are consistent with the stated purposes and policies of the University set by the Trustees.

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Graduate Membership for all faculty is defined in the following ways:

FULL MEMBERSHIP

To be eligible for full memberships on the Graduate Faculty, a faculty member must meet the following criteria:

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1. Earned the terminal degree or its evident equivalent in scholarly maturity and productivity
2. Completed a minimum of three years of college teaching experience, at least one of which must be subsequent to the receipt of the terminal degree
3. Be elected by the Graduate Council upon the recommendation of
 - a. the Department Chair
 - b. the Director of Graduate Studies in the appropriate area
 - c. the appropriate Academic Dean, and
 - d. the Vice President for Academic Affairs
4. Be re-appointed at five-year intervals, with reappointment requiring evidence of productivity in the areas of teaching, scholarship, and service, and
5. Have taught graduate courses at Charleston Southern University or another regionally accredited university/college within three years of appointment.
6. Doctoral faculty members teach only in the Ed.D. or the planned Physical Therapy program.

ASSOCIATE MEMBERSHIP

To be eligible for associate membership in the graduate faculty, a faculty member must meet the following criteria:

1. Completed at least two years of graduate work in the major field or its evident equivalent in scholarly maturity and productivity; professional experience and licensure for two years may count as equivalency for scholarship in professional and clinical fields.
2. Have at least two years of college teaching experience or hold the terminal degree in lieu thereof; or have at least two years professional experience and licensure in professional and clinical fields.
3. Be elected by the Graduate Council upon the recommendation of
 - a. the Department Chair
 - b. the Director of Graduate Studies in the appropriate area
 - c. the appropriate Academic Dean, and
 - d. the Vice President for Academic Affairs.
4. Be re-appointed at three-year intervals, with reappointment requiring evidence of scholarly productivity.

AFFILIATE MEMBERSHIP

Affiliate members are those who are appointed to teach on a course-by-course basis. These members must possess a minimum of a Master's degree and demonstrate successful experience in their fields in order to be appointed.

Graduate faculty criteria are further defined in *The Faculty Handbook* as follows:

Graduate programs are designated as one of two categories:

- Research Intensive (to include the Ed.D.), or
- Professional Preparation (DPT)

Deans will consult with the VPAA on the designation appropriate for their programs.

GRADUATE FACULTY

- Primarily Professional Preparation track: Graduate courses count as regular load; professional backgrounds and experience are weighed along with research and development.
- Research Intensive Track: Graduate courses count as 4/3rds load. This is the primary track designated for full time faculty teaching in the EdD program.
- Appointment to this track is determined by academic credentials and information on the CV providing evidence of research, scholarship, and/or related scholarly activity. Coursework taken is aligned with course content in the EdD program of study.
- Faculty will be required to demonstrate research/scholarship for continuing appointment as this level of graduate faculty; for the EdD faculty the minimum requirement includes submission of an IRB proposal or grant application AND submission of a manuscript to a peer reviewed academic journal. This requirement will be evaluated on an annual basis for continuing classification as Research Intensive faculty.

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Membership of the Graduate Council, 2021-22

Voting Members:

Dr. Scott Yarbrough, Assoc. VPAA, Director Graduate Studies, Chair
Dr. Vicki Ball, Nursing
Dr. Jerica Derr, Physician Assistant
Dr. Marc Embler, Assoc. VPAA CSU Online, CAPS
Dr. Kelley Green, Education
Dr. Tammy Harosky, Education
Dr. Peter Jenkins, Biology
Dr. Joseph Lin, Computer Science
Dr. Gary Metts, Criminal Justice
Dr. Chrissy Ortiz, Business
Dr. Maxwell Rollins, Business
Dr. Melvin Sinclair, CAPS
Dr. Anthony Smith, Education
Dr. Brian Smith, Athletic Training
Dr. Jacob Thorp, Physical Therapy
Dr. Angela Weaver, Clinical Counseling

Ex Officio members:

Dr. Jackie Fish, Vice President for Academic Affairs
Ms. Amanda Baron, Registrar
Academic Deans (including: Drs. Ashby, Doan, Fernandez, Kuykendall, Palmer, Phillips, Poole, and Shipe).
Ms. Christina Bruno, Enrollment/Admissions

**Actions Taken by the Graduate Council in the 2021-22
Academic Year**

A) MEETINGS:

In response to the COVID 19 crisis, all meetings continued to be held virtually via the Zoom online-meeting platform. The committee met in September and November 2021, and in January, March, and April in 2022, for a total of 5 meetings. Additionally, an email vote was held in December 2021 to approve a revised Graduate Grade Appeal Policy (see below).

B) ADMINISTRATIVE, POLICY, PROCEDURE, AND PROTOCOL

December Meeting:

The Grade Appeal Policy online was outdated. An update was made to the undergraduate policy had never been applied and contained outdated language. Changes made were clarifying procedure when a director is the instructor, removing “enrollment sub-committee,” and allowing a chair to appoint a committee of three faculty members if needed on a case by case basis.

January Meeting:

The Council discussed and approved the proposal to create two categories for Affiliates: full approval or provisional. Provisional approved annually; full is for 3 years.

The following faculty were approved or renewed at the Full Membership Level for 5 years:

Biology:

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Melinda Walker, PhD
Jim Brooks, PhD
Imelda Tirtajaya, PhD
Sam Vetro, MD
Amy Nolan-Roney, PhD
Pete Jenkins, PhD
Melissa Fly, PhD

Business:

Darin Gerdes, PhD
David Palmer, PhD

Education:

Natalie Cruz, EdD

Physician Assistant:

Jerica Derr, DMSc

Physical Therapy:

Les Gilmer, DPT
Janet Tankersly, DPT

The following faculty were approved or renewed at Associate Membership Level for 3 years:

Athletic Training:

Dr. Renae Bomar, EdD

Business:

Teddy Blanchard, MA
Heather Chadwick, PhD
**Rachel Smith, PhD

CAPS:

David Britt, DBA

Education:

Tammy Harosky, EdD
Krista Allison, PhD

Physical Therapy:

Jonathan Ahearn, DPT
Amanda Feller, DPT
Timothy Gosnell, DPT
Angela Stagliano, DPT, PhD

Music:

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**Affiliate/Associate

Marshall Forrester, PhD
Nick Holland, PhD
Dustin Ousley, PhD

The following faculty were approved as full or provisional or renewed at Affiliate Membership Level for 3 years:

Business:

Lisa Claxton
Christopher Holdorf
David Houghton
Scott Quatro

CAPS:

Jon F. Christiansen, PhD
Carey Dukes, Ex.DB
Jermaine Whirl, EdD

Counseling:

April Cagle
Kelli Kennedy|
Debra Perez
|Kimberly Reddout
Elizabeth Wofford, PhD

Computer Science:

Valerie Sessions, PhD
*Colin Doyle, PhD

Education:

Christina Furrow
Natalie Newvine

Nursing:

Jennifer Schlette, MSN

The following faculty were removed from graduate faculty in 2021-22:

Athletic Training:

Emilie Miley

Business:

Juan Castro
Russell Spears

Counseling:

Christine Palmer
Melissa Rosenberg
James Moody

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Computer Science:

Nursing:

Jennifer Schlette
Cindy Dyson

Physician Assistant:

Kelly Headley

Physical Therapy:

Jennifaye Brown

C) LEVEL 1 CHANGES

NEW COURSE:

BIOLOGY:

- BIOL 550: Biological Science Fieldwork. (3) Pre: Admission to program and director approval. "The Biological Science Fieldwork course recognizes professional internship experience that is directly relevant to the MS in Biology curriculum. Internships must provide meaningful, intentional experiential education opportunities and should allow graduate students to apply knowledge, theories, and skills relevant to the life science. The internship experience must be approved before registration and occur during the academic term of enrollment. Note, a maximum of six total credits of Biological Science Fieldwork may be applied toward the MS in Biology degree requirements. This course cannot be challenged. Grading is pass/fail.

COUNSELING:

- COUN 610: Attachment theory in Counseling. (3). Pre: Admission to Program & COUN 505. A study of the foundational principles of attachment theory throughout the lifespan, including parent/child, romantic and God attachment relationships. Specific attention will be given in the context of case conceptualization, clinical applications, and counseling dynamics. This course will introduce the student to research in attachment theory, with particular focus on the helper's self-understanding and self-development.

EDUCATION:

- EDUC 667: Cultural and Linguistic Diversity for ESOL Educators. (3). Pre: none. "This course emphasizes language acquisition pedagogical theories, the impact of culture on language learning, and cognitive processes in second language learning. The course also focuses on cultural and linguistic diversity and identity with an emphasis on culturally responsive learning environment, cultural bias, socio-economic diversity, and the home-school connection."
- EDUC 668: Principles and Strategies for Teaching ESOL. (3). Pre: none. "This course is designed to meet the varied needs of English learners by focusing on techniques for developing and implementing successful instructional strategies. The focus is on state and nationally adopted models of second language instruction in the K-12 classroom to prepare effective teachers of English language learners. The course will cover how to identify ESOL students, how to use appropriate instructional and assessment strategies aligned with PK-12 English language proficiency standards,

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and relevant laws and policies related to the instruction and services provided to an English language learner.”

- EDUC 669: Practicum in Teaching ESOL. (1). Pre: none. “This course is specifically designed for collaboration with content and ESL teachers. It is developed to equip ESL teachers with the skills of how to meet the academic and social needs of this unique population of students. This 15-hour practicum will provide the student with experiences working directly with students whose first language is not English.”
- EDUC 904: Dissertation Hours. (1). Pre: Director approval. “The course will focus on completing the written dissertation and preparing for final dissertation defense.”

COURSE DELETIONS

MATHEMATICS:

- MATH 606, Concepts in Mathematics: Course no longer offered/needed since MAT has been deleted

CATALOG AND COURSE REVISIONS

MUSIC:

- Revise MUSI 595--“Special Topics in the Humanities and Fine Arts” to: “Special Topics in Music Pedagogy.” (Remains as 3 credit hours). New description: “This course offers a systematic examination of major historical and contemporary ideas in music education. Special consideration is given to philosophical, educational, theoretical, and practical applications involved in the organization, pedagogy, and administration of school music programs.”

D) LEVEL 2 CHANGES

EDUCATION:

Add New “program”: Endorsement for Teaching English as a Second Language.

7 credit hours endorsement program (NOT a certificate as erroneously stated in the request materials). Courses include Cultural and Linguistic Diversity for ESOL Educators (3 credit hours), Principles and Strategies for Teaching ESOL (3), and the Practicum in Teaching ESOL (1).

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