

**CHARLESTON SOUTHERN UNIVERSITY
OFFICE OF THE REGISTRAR
MANUAL OF ACADEMIC POLICIES & PROCEDURES**

TITLE	NUMBER	PAGE	DATE OF INCEPTION
SECTION NUMBERS	R-21	1 of 1	August 2, 1984

Purpose: The following is a listing of approved section numbers as of the approval date below. The Registrar reserves the right to add or discontinue section numbers as necessary. Only major revisions in the structure below will be presented to the Academic Council for approval.

Section Numbers:	Description:
1 – 30	Reserved for day classes. For regular semesters numbering should begin at 01 and increase by one for each section of a course offered.
31	Reserved for CSU students who are “Cross-Registered” at the College of Charleston.
32	Reserved for CSU students who are “Cross-Registered” at the Citadel.
33	Reserved for CSU students who are “Cross-Registered” at Trident Technical College.
34	Reserved for CSU students who are “Cross-Registered” at MUSC.
35	Reserved for CSU students who are granted permission (by exception) to attend a non-consortium institution as a part of their academic load.
36	Study Abroad Exchange Student registration at foreign institution.
37	CSU Foreign Language placement test
38	Academy offerings
39	Online synchronous courses
40 – 49 (including 401-412)	Reserved for Internet offerings. Section 40 is for an “Internet Only” asynchronous format for all students. Section 41 M is for a hybrid “Internet & Class” format beginning on a Monday; 41 T beginning on a Tuesday; 41 W beginning on a Wednesday; 41 R beginning on a Thursday; 45 is for an “Internet Only” format course offered Accelerated I for CSU Online students; 46 is for an “Internet Only” format course offered Accelerated II for CSU Online students; 47 is for an “Internet Only” format course offered for a full term for CSU Online students; 41 F is for an “Internet & Class” hybrid format beginning on a Friday; 41 S is for an “Internet & Class” hybrid format beginning on a Saturday. Section 401 is for an “Internet Only” format offered Accelerated I and Section 402 is for an “Internet Only” format offered Accelerated II. For Accelerated I classes will start with 411 and Accelerated II classes will start with 412. 42 for full session classes partially online with some class meeting requirements whose required meeting dates vary based on the syllabus; use 421 and 422 for accelerated classes; if specific day is needed, please use M-F.
50	Reserved for Honors Program
51	Reserved for online synchronous courses in the Clinical Counseling program.
52	Reserved for ELR credit courses; including domestic and global travel classes.
53	Reserved for classes offered to participants of the Youth Pastor Summit.
54	Not currently used
59	Reserved for synchronous courses for CSU Online classes.
55, 56, 57, 58	55 is for an “Internet Only” format course offered Accelerated I for CAPS graduate students; 56 is for an “Internet Only” format course offered Accelerated II for CAPS graduate students; 57 is for an “Internet Only” format course offered Accelerated I for MBA cohort students; 58 is for an “Internet Only” format course offered Accelerated II for MBA cohort students.
60, 601, 602	Reserved for all Evening Sections offered in the Summer, Summer I and Summer II
61 – 64	Reserved for regular, one night per week, evening courses (6:00 p.m. or later). Monday class: 61, Tuesday class: 62, Wednesday class: 63, Thursday class: 64. Reserved for regular, two nights per week, evening courses (6:00 p.m. or later) Monday and Wednesday: 613; Tuesday and Thursday: 624
65	Former designation for Grand Strand – Myrtle Beach Campus classes.
66	Former designation for HGTC – Myrtle Beach (Grand Strand Campus C. J. Program)
67	Former designation for CCU – Conway (Grand Strand Campus C. J. Program)
68	Former designation for On-line course for Grand Strand Students.
69	Classes meeting at 7:00a.m.
70 – 74	Reserved for full session evening classes that are compatible with accelerated evening classes. 6:00 - 7:20 T and R: 70; 6:00 – 7:59 M, T, and R: 71; 8:00- 10:00 M, T, and R: 72.
75 – 80	Reserved for accelerated courses that meet on M, T and R. Accelerated I regular week-nights: 6:00 – 7:50: 76, 8:00 – 9:50: 77, Saturday meetings: 75. Accelerated II regular week-nights: 6:00 – 7:50: 78, 8:00 – 9:50: 79, Saturday classes: 80.
81 – 89	Reserved for future offerings.
90	Reserved for graduate classes that have “flexible” meeting times.
91 – 98; 100-110	Reserved for day laboratory sections. Lab section offerings begin with 91 and increase by one for each additional section offered for a co-requisite course.
99	Reserved to identify courses and students under an “independent study” format.