TITLE	NUMBER	PAGE	DATE OF INCEPTION
UNDERGRADUATES TAKING GRADUATE COURSES	**R-35**	**1 of 1**	**November 19, 1993**

Purpose: To allow undergraduate students to take graduate courses.

The Graduate Council will grant permission for an undergraduate student to take graduate courses if all of the following conditions are met:

1. A final degree check must have been conducted by the Office of the Registrar.
2. The student must have applied for graduation for the term in which he/she expects to take the graduate course.
3. The student must be within twelve (12) hours of satisfying all requirements for the undergraduate degree.

The graduate course(s) may not be used to satisfy any requirement for the undergraduate degree. The graduate credit will appear on a graduate transcript. Students may only take graduate courses during the final semester of their undergraduate degree and are limited to two (2) graduate courses that semester. Students who have completed all their undergraduate requirements may petition to Director of the Graduate Program in which the student seeks to enroll to take more than two (2) graduate courses

Permission to take a graduate course must be approved by the Director of the Graduate Program in which the student wishes to be involved, the undergraduate Academic Advisor, the Dean of the college or school in which the student is seeking to earn credit at the graduate level, and the Registrar.

The student must have an overall GPA of 2.75 and a 3.0 in the major to be eligible to take a graduate course. Some programs may require a higher GPA for program admissions.

The student must declare, during preregistration or on registration day, the student's intent to take the graduate course(s).

However, if all of the conditions listed above have not been satisfied by the first day of class, the student will not be permitted to attempt any graduate course(s) in that semester.

Qualified students admitted to the 3 + 2 Athletic Training program are exempt from the policy and held to the program's admission requirements. Approved majors in computer science are exempt from the policy, however, undergraduates are limited to 9 hours of graduate coursework while an undergraduate student and course pre-requisites must be met.

By Action of the Graduate Council on November 19, 1993, and approved revisions on March 11, 1998. Editorial revisions by the Registrar March 2014 and Grad Council January 2019, October 2023, March 2024 and February 2025.