

**CHARLESTON SOUTHERN UNIVERSITY
OFFICE OF THE REGISTRAR
MANUAL OF ACADEMIC POLICIES & PROCEDURES**

TITLE	NUMBER	PAGE	DATE OF INCEPTION
Nontraditional Credit	R-5	1 of 1	May 1, 1996

Purpose: To establish the number of nontraditional credit hours that may be used toward earning a degree from CSU. Nontraditional credit at CSU includes CLEP Subject Tests, DANTES Subject Standardized Tests, Advanced Placement, CSU Challenge Exams, and credit from military and police experience. The amount of credit accepted falls under the limitation in Policy R 32.

1. **CSU Challenge Exams, CLEP Subject Exams and other approved subject examinations:** (30 credit hours maximum) These exams may be presented for credit any time with the exception of the term in which the student graduates. Note: Credit will not be approved for a subject exam that has already been attempted as a course, and a grade received (including grades of "F," "FA," "I," "WP," "W," "WF," and "AU" (audit). See complete policy on the back of the "Standardized Subject Examination Request Form."
2. **Military Credit:** (30 credit hours maximum for general experience) Must be documented by submission of any of the following: DD-295 form, DD-214 form, Community College of the Air Force (CCAF) transcript, Army/ACE Registry Transcript Service (AARTS), or other approved documentation.
3. **Advanced Placement (AP):** Credit for Advanced Placement will be awarded according to the current listing maintained by the Office of the Registrar. The list will be revised and updated as needed by the Registrar with the approval of the appropriate academic department chairperson(s). No limit has been set for the maximum number of hours CSU will accept from AP credit. The amount of AP credit accepted, however, falls under the limitation in provision "I." under Policy R-32 "Transfer Credit". CSU accepts for exemption or credit the scores of 3, 4 or 5 (see listing) on tests taken in approved subject areas in the AP Program. The grade of "P" (Pass) will be assigned to all AP credit accepted for credit. No grade points will be assigned.
4. **IB Credit:** The International Baccalaureate (IB) Diploma Program is an advanced level two-year curriculum offered to high school students at select high schools. To receive credit students must have official examination results sent to Enrollment Services at Charleston Southern University. CSU will accept IB credit from students who present scores of "5," "6" or "7" on their Higher Level (HL) examinations according to the current listing maintained by the Registrar. All acceptable IB courses are approved by the appropriate academic chairperson. Credit is not awarded for "Standard Level" work. While there is no specific limit on the number of credit hours we will award for IB courses, this nontraditional credit is subject to our general transfer credit policy (R-32). Students will not be awarded duplicate credit in the event acceptable scores for the same subject are presented from Advanced Placement or other subject examinations.
5. **Credit for Certified Police Officers:** Police officers who are certified by the South Carolina Criminal Justice Academy (Class 1) and are currently employed with municipal, county, or state agencies are eligible to apply for six (6) hours of undergraduate or three (3) hours of graduate credit. The student is required to submit documentation and application to the Registrar's Office for approval within two semesters of enrolling as a Criminal Justice major/minor at Charleston Southern University. Federal law enforcement officers may also be eligible to apply for Nontraditional Credit. Contact the Chair of the Criminal Justice Department for additional information and required forms.

By action of the Faculty Senate. Revised by Faculty Senate on October 12, 1998, January 24, 2012, and November 27, 2012. Revised by the Curriculum Committee February 8, 2022. Revised by the University Registrar October 2022.